The 68th Meeting of the 13th Elected Town Council of the Town of Happy Valley-Goose Bay was held on Tuesday, November 26th, 2024, and called to order by Mayor Andrews at 5:00 pm.

**Members Present:**

Mayor George Andrews

Deputy Mayor Ella Wallace

Councillor Jackie Compton Hobbs

Councillor Bert Pomeroy

Councillor Denise Rumbolt

Councillor Todd Winters

Councillor Hayward Broomfield

**Also Present:**

Executive Assistant, Kathy Eddy

Community Development Manager, Greg Osmond

Regrets:

Chief Administrative Officer, Nadine MacAulay

Municipal Engineer, Randy Dillon

1. **APPOINTMENT OF TOWN CLERK**

It was moved by Councillor Broomfield and seconded by Councillor Compton Hobbs to appoint Kathy Eddy as Town Clerk for the duration of this meeting. All in favour. Carried.

1. **ADOPTION OF THE AGENDA OF THE 68th MEETING**

It was moved by Councillor Rumbolt and seconded by Deputy Mayor Ella Wallace to adopt the agenda of the 68th meeting of the Town of Happy Valley-Goose Bay. All in favour. Carried.

1. **DELEGATIONS-**Councillor Pomeroy read Policy A0018 Public Council Meeting Delegations.
2. Mike & Roxanne Mitsuk-The Mitsuks’ presented information regarding their concerns with toxic wood smoke from their neighbors woodstove entering their home and making it unbearable and unsafe inside their home.
3. Loriann Lyall- Ms. Lyall presented information to Council concerning a formal complaint she filed in August 2024 involving Deputy Mayor Ella Wallace’s contravention of the Town’s Code of Conduct.
4. **ADOPTION OF THE MINUTES OF THE 66th MEETING**

It was moved by Councillor Compton Hobbs and seconded by Councillor Pomeroy to adopt the minutes of the 66th Meeting of the Town of Happy Valley-Goose Bay. All in favour. Carried.

**ADOPTION OF THE MINUTES OF THE 67th MEETING**

It was moved by Councillor Rumbolt and seconded by Councillor Winters to adopt the minutes of the 67th Meeting of the Town of Happy Valley-Goose Bay. All in favour. Carried.

1. **CORRESPONDENCE**

There was 1 piece of incoming correspondence in the Council Package for November.

1. **COMMUNITY PLANNING & DEVELOPMENT**

It was moved by Councillor Rumbolt to approve the Community Planning and Development Committee report for November. Seconded by Deputy Mayor Wallace. All in favour. Carried.

**Recommendations:**

* + - * 1. Motion #2024-11-02

CL Application 163200 Mason Mugford- The CPD Committee recommends Council provide “no objection” to Crown Lands application 163200, located at 617 Trans Labrador Highway on the condition that future development complies

with the Town’s Development Regulations. Moved by Councillor Rumbolt and seconded by Deputy Mayor Wallace. All in favour. Carried.

* + - * 1. Motion #2024-11-03

CL Application 163245 O&M Holdings-The CPD Committee recommends Council provide “objection” to Crown Lands application 163245, located at 35-37 Aspen Road on the basis that the Crown Land request conflicts with future expansion plans in the area. Moved by Councillor Rumbolt and seconded by Councillor Pomeroy. All in favour. Carried.

* + - * 1. Motion #2024-11-04

CL Application 163247 Tony Chubbs-The CPD Committee recommends Council provide “no objection” to Crown Lands application 163247 located on Burnt Point, on the condition that future development complies with the Town’s Development Regulations. Moved by Councillor Rumbolt and seconded by Councillor Pomeroy. It was noticed that there is an error in the location in the application. All voted against the Motion. Defeated.

* + - * 1. Motion #2024-11-05

CL Application 163247 Tony Chubbs-The CPD Committee recommends Council provide “no objection” to Crown Lands application 163247 located on Groves Point, on the condition that future development complies with the Town’s Development Regulations. Moved by Councillor Rumbolt and seconded by Councillor Compton Hobbs. All in favour. Carried.

* + - * 1. Motion #2024-11-06

CL Application 163265 Gary Ernst-The CPD Committee recommends Council provide “objection” to Crown Lands application 163265 located at 5 Hamilton River Road as the Town cannot approve Crown Land applications to anyone but the registered owner of the property within the Town limits. Moved by Councillor Rumbolt and seconded by Councillor Broomfield. All in favour, Carried.

* + - * 1. Motion #2024-11-07

CL Application 163294 Warr’s Pharmacy- The CPD Committee recommends Council provide “no objection” to Crown Lands application 163294 located at 93

Hamilton River Road, on the condition that future development complies with the Town’s Development Regulations. Moved by Councillor Rumbolt and seconded by Councillor Compton Hobbs. All in favour, Carried.

* + - * 1. Motion #2024-11-08

HBB 15 Cartwright Road-The CPD Committee recommends Council approve the Home-Based Business application at 15 Cartwright Road for The Grime Reaper Company which will operate a home office for a Cleaning Service Company, subject to compliance with all the Town Regulations and Conditions. Moved by Councillor Rumbolt and seconded by Councillor Broomfield. All in favour, Carried.

1. **COMMUNITY SERVICES & RECREATION**

It was moved by Councillor Winters to approve the Community Services and Recreation Committee report for November. Seconded by Councillor Broomfield. All in favour. Carried.

**Recommendations:**

Motion #2024-11-09

Canadian Postcards Mural Project-The CSR Committee recommends Council provide a Letter of Support for the Canadian Postcards Mural Project for Happy Valley-Goose Bay, to be attached to the application. Moved by Councillor Winters and seconded by Councillor Broomfield. All in favour. Carried

1. **FINANCE ADMINISTRATION & POLICY**

It was moved by Councillor Broomfield to approve the Finance, Administration and Policy Committee report for November. Seconded by Councillor Winters. All in favour. Carried.

**Recommendations:**

* 1. Motion #2024-11-10

Salvation Army Kettle Drive-The FAP Committee recommends Council approve a monetary donation of $2,500.00 to the Salvation Army for their 2024 Christmas Kettle Campaign. Moved by Councillor Broomfield and seconded by Councillor Compton Hobbs. All in favour. Carried.

* 1. Motion #2024-11-11

Interest Adjustment-The FAP Committee recommends Council approve an interest adjustment to WOODW001 in the amount of $2,322.83 as of November

5, 2024. Moved by Councillor Broomfield and seconded by Councillor Winters. All in favour. Carried.

* 1. Motion #2024-11-12

Write Off Business Tax and Interest-The FAP Committee recommends Council approve to write off the principal and interest for SUNSH001 in the amount of $2,294.14. Moved by Councillor Broomfield and seconded by Councillor Compton Hobbs. All in favour. Carried

* 1. Motion #2024-11-13

Cain’s Quest Letter of Support-The FAP Committee recommends Council provide a letter of support for Cain’s Quest 2026 Race. Moved by Councillor Broomfield and seconded by Deputy Mayor Wallace. All in favour. Carried.

* 1. Motion #2024-11-14

Policy A0008 Public Council Meeting Delegations-The FAP Committee recommends Council approve Policy A0008 Public Council Meeting Delegations as presented in Council Package. Moved by Councillor Broomfield and seconded by Councillor Pomeroy. All in favour. Carried.

* 1. Motion #2024-11-15

Policy A0059 Records Management Policy- The FAP Committee recommends Council approve Policy A0059 Records Management as presented in Council Package. Moved by Councillor Broomfield and seconded by Deputy Mayor Wallace. All in favour. Carried.

* 1. Motion #2024-11-16

Policy F0009 Business and Property Tax Non-Profit Organizations and Groups Exemption-The FAP Committee recommends Council approve Policy F0009 Business and Property Tax Non-Profit Organizations and Groups Exemption as presented in Council Package. Moved by Councillor Broomfield and seconded by Councillor Pomeroy. All in favour. Carried.

Deputy Mayor Wallace declared conflict with the next item and left Council Chambers at 6:20 PM.

* 1. Motion #2024-11-17

Be it resolved that pursuant to the Town of Happy Valley-Goose Bay’s Code of Conduct Policy - Councillors, policy number A0047-2, regarding Complaint #2024-01 filed with the Town of Happy Valley-Goose Bay against Deputy Mayor Ella Wallace, the report filed and submitted by the independent investigator dated October 28, 2024 to the Town Council noted two breaches of the Town’s Code of Conduct policy; the Town Council accepts the findings of this report and therefore hereby find Deputy Mayor Ella Wallace in contravention of the policy.

Pursuant to Section 15 of the *Municipal Conduct Act* regarding Penalties for contravention of code of conduct re: councillors and former councillors, the Town Council of the Town of Happy Valley-Goose Bay has determined that Deputy Mayor Ella Wallace has contravened the Town’s Code of Conduct Policy -Councillors number A0047-2, and as such has decided to reprimand the councillor; the councillor will be advised by letter of the conduct expected of a municipal councillor as per the Town’s Code of Conduct Policy – Councillors.

Moved by Councillor Broomfield and seconded by Councillor Rumbolt. All in favour. Carried.

Deputy Mayor Wallace returned to Council Chambers at 6:28 PM.

1. **MUNICIPAL SERVICES**

It was moved by Councillor Pomeroy to approve the Municipal Services Committee report for November. Seconded by Councillor Broomfield. All in favour. Carried.

**Recommendations:**

1. Motion #2024-11-18

D42 Pumphouse Upgrade

Be it resolved that; the Town of Happy Valley-Goose Bay approves a Project Amendment Request for the project completion timeline be submitted to the Department of Transportation and Infrastructure in relation to the D42 Pumphouse Upgrades project. Moved by Councillor Pomeroy and seconded by Deputy Mayor Wallace. All in favour. Carried

1. Motion #2024-11-19

Sewage Lift Station Upgrades – Project No. 17-GI-22-0000**-**The Municipal Services Committee recommends that a contract for the construction of Sewage Lift Station Upgrades - Project No. 17-GI-22-0000 be awarded to Western Pumps Services in the amount of $1,008,896.38. Moved by Councillor Pomeroy and seconded by Deputy Mayor Wallace. All in favour. Carried

1. **PROTECTIVE SERVICES**

It was moved by Councillor Compton Hobbs to approve the Protective Services Committee report for November. Seconded by Councillor Broomfield. All in favour. Carried.

**Recommendations: None**

1. **APPROVAL OF CHEQUES**

The FAP Committee recommends Council approve of cheques in the amount of $**555,854.95.**  Moved by Councillor Broomfield and seconded by Councillor Rumbolt. All in favour. Carried.

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| **Number** |  | **Issued** | **Vendor** | **Chq Amount** |
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| 0000028229 | 11/26/2024 | 44980 NFLD INC. | **56,870.95** |
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| 0000028231 | 11/26/2024 | AGAT LABORATORIES | **526.70** |
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| 0000028233 | 11/26/2024 | APERTURE TECH INC | **8,394.50** |
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| 0000028235 | 11/26/2024 | AWD ALL WHEEL DRIVE | **1,745.91** |
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| 0000028236 | 11/26/2024 | BATTLEFIELD EQUIPMENT RENTALS | **1,114.54** |
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| 0000028237 | 11/26/2024 | BLUE SPADE GREENHOUSE | **5,251.07** |
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| 0000028238 | 11/26/2024 | BRANDT TRACTOR LIMITED | **11,594.74** |
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| 0000028239 | 11/26/2024 | CBCL LIMITED | **764.75** |
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| 0000028240 | 11/26/2024 | CGI DEVELOPMENT INC. | **667.00** |
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| 0000028241 | 11/26/2024 | CIMCO REFRIGERATION | **22,308.57** |
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| 0000028242 | 11/26/2024 | CONFIGR IT FOR BUSINESS | **5,162.43** |
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| 0000028243 | 11/26/2024 | DARREN BUCKLE HOLDINGS LIMITED | **12,448.75** |
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| 0000028244 | 11/26/2024 | DAVIS & FLANIGAN ELECTRICAL | **10,862.90** |
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| 0000028245 | 11/26/2024 | EASTERN VALVE & CONTROL SPECIALITIES | **6,785.00** |
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| 0000028246 | 11/26/2024 | ELECTRIC MOTOR & PUMP | **19,652.35** |
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| 0000028247 | 11/26/2024 | ENVIRO-SAFE FUEL SYSTEMS LTD. | **1,230.77** |
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| 0000028248 | 11/26/2024 | FIREHALL ON LINE BOOKSTORE | **1,118.68** |
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| 0000028249 | 11/26/2024 | FLOWSTAR INDUSTRIAL ULC | **866.76** |
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| 0000028250 | 11/26/2024 | GARDAWORLD | **24,330.30** |
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| 0000028252 | 11/26/2024 | GOOSE BAY WHOLESALERS LIMITED | **4,212.49** |
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| 0000028253 | 11/26/2024 | GOOSE BAY AUTO PARTS | **674.30** |
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| 0000028254 | 11/26/2024 | GREY ROCK | **6,656.78** |
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| 0000028257 | 11/26/2024 | HARVEY & COMPANY LTD | **2,447.44** |
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| 0000028258 | 11/26/2024 | HICKEY CONSTRUCTION LTD. | **39,992.40** |
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| 0000028260 | 11/26/2024 | HOTEL NORTH TW0 | **4,972.50** |
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| 0000028261 | 11/26/2024 | K & D PRATT GROUP INC. | **10,355.75** |
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| 0000028262 | 11/26/2024 | K & K DAWE TRUCKING LTD. | **2,852.11** |
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| 0000028263 | 11/26/2024 | LABRADOR NORTH CHAMBER OF COMMERCE | **2,800.00** |
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| 0000028264 | 11/26/2024 | LABRADORIAN PRINTERS LTD. | **6,957.93** |
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| 0000028265 | 11/26/2024 | LABRADOR SPECIALTY SERVICE INC. | **1,056.61** |
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| 0000028266 | 11/26/2024 | LABRADOR OFFICE ESSENTIALS | **1,416.26** |
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| 0000028268 | 11/26/2024 | MATTHEWS FIRE PROTECTION | **574.99** |
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| 0000028269 | 11/26/2024 | MOKAMI TRAVEL SERVICE LTD. | **5,407.57** |
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| 0000028270 | 11/26/2024 | MONARCH ENTERPRISES LIMITED | **519.80** |
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| 0000028271 | 11/26/2024 | MORNEAU TRANSPORT INC | **987.70** |
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| 0000028273 | 11/26/2024 | NEWFOUNDLAND & LABRADOR HYDRO | **27,261.18** |
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| 0000028274 | 11/26/2024 | NORTHERN OIL LIMITED | **1,042.07** |
| 0000028275 | 11/26/2024 | NORTHERN LABRADOR SERVICES | **2,204.55** |
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| 0000028276 | 11/26/2024 | NOTRE DAME AGENCIES | **803.85** |
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| 0000028278 | 11/26/2024 | OLTHUIS KLEER TOWNSHEND LLP | **1,254.32** |
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| 0000028281 | 11/26/2024 | PAL AIRLINES LTD | **1,323.72** |
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| 0000028282 | 11/26/2024 | PARDY'S WASTE MANAGEMENT & INDUSTRIAL SERVICES | **2,460.41** |
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| 0000028284 | 11/26/2024 | PIKE'S HOME HARDWARE BUILDING CENTER | **3,440.70** |
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| 0000028285 | 11/26/2024 | QUARTERBACK COMMUNICATIONS | **2,336.57** |
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| 0000028286 | 11/26/2024 | ROYAL BANK VISA | **1,836.54** |
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| 0000028287 | 11/26/2024 | ROYAL FREIGHTLINER INC | **690.46** |
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| 0000028288 | 11/26/2024 | SAGA ENTERPRISES | **1,666.67** |
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| 0000028289 | 11/26/2024 | SANSOM EQUIPMENT LTD. | **1,467.24** |
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| 0000028290 | 11/26/2024 | STEWART McKELVEY STIRLING SCALES | **10,109.31** |
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| 0000028291 | 11/26/2024 | SWITCH ELECTRICAL INC. | **615.25** |
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| 0000028293 | 11/26/2024 | THE DESCARTES SYSTEMS GROUP INC. | **1,655.06** |
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| 0000028295 | 11/26/2024 | TOROMONT CAT (CROMAN) | **3,123.58** |
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| 0000028296 | 11/26/2024 | TOSSS SIGNS INC. | **1,127.00** |
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| 0000028297 | 11/26/2024 | TownSuite Municipal Software Inc. | **17,561.56** |
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| 0000028298 | 11/26/2024 | VALLEY RENTALS & SALES | **53,848.30** |
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| 0000028299 | 11/26/2024 | WOODWARD'S OIL LIMITED | **53,437.85** |
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| 0000028301 | 11/26/2024 | YMCA OF NEWFOUNDLAND & LABRADOR | **77,069.44** |
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| 0000028302 | 11/26/2024 | TERRINGTON CONSUMERS CO-OP SOCIETY | **5,938.02** |
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|  |  |  |  |  |  |  |  |  |  |  |  | **TOTAL AMOUNT** | **555,854.95** |

1. **COUNCIL FORUM**

Available through Livestream.

1. **MOTION TO ADJOURN**

There being no further business, a motion to adjourn the meeting was made by Councillor Jackie Compton Hobbs and seconded by Councillor Denise Rumbolt. Meeting adjourned at 7:10 PM.

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MAYOR GEORGE ANDREWS

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