



# Town of Happy Valley-Goose Bay

P.O. Box 40 Station B • Happy Valley-Goose Bay, Labrador, Newfoundland • A0P 1E0 • 709-896-3321 • 709-896-9454

## TAXI OPERATOR LICENSE APPLICATION FORM

**A Taxi Operator License is required for the ownership and operation of a Taxi.**

An incomplete application will be returned unprocessed. To avoid delay, ensure all required information is provided. Note that the Taxi Operator License cannot be issued until the Dispatch Station is approved and the location meets the Town of HVGB's Development Regulations And Taxation requirements. When a complete application is received, the Director of Protective Services will make an appointment to inspect the vehicle for suitability as a taxi. For more information about the application please contact the Town at 709-896-3321

A Taxi Operator License is the property of the Town of HVGB and is **NOT** transferrable without the written authorization of the Town of HVGB.

**License Fee: \$200 per year**

**Date of Application:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

### APPLICANT INFORMATION (check 1 of the following 3 options)

**For an Individual**

Name of Applicant (please print): \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Civic Address: \_\_\_\_\_

**For a Corporation**

Name of Corporation (please print): \_\_\_\_\_

Date of Incorporation: \_\_\_\_\_

Mailing Address of Registered Office: \_\_\_\_\_

Principal Address of Business: \_\_\_\_\_

**\*\*Names of all Directors including Mailing addresses MUST be attached to this application**

**For a Partnership, Association or Unincorporated Company**

Trade Name which the Operator will use to operate (please print): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Principal Address of Business: \_\_\_\_\_

**\*\*Names of all Partners including mailing addresses MUST be attached to this application.**



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## VEHICLE INFORMATION

Make & Model of Vehicle: \_\_\_\_\_

Year of Vehicle Production (Age): \_\_\_\_\_

Vehicle License Plate #: \_\_\_\_\_

This vehicle has an automatic transmission (check one):  YES  NO  
(Note that a Taxi Operator License can only be issued for a vehicle with an automatic transmission)

Dispatch Station for the Operations (street address of location): \_\_\_\_\_

Extent of Operation (hours of the day): \_\_\_\_\_

## SIGNATURE and UNDERTAKING

I state and acknowledge that this application and all information submitted with the application are true and correct to the best of my knowledge. I will ensure the interior of the vehicle under application is kept clean and in good repair. I will ensure the mechanical operation of the vehicle is kept in good repair. I will prominently display, in the interior of the cab, the Taxi Operator's License and the tariff of fares required by the Town's Taxi Regulations. I will ensure the taximeter is set to the tariff of fares required by the Town Taxi Regulations. I undertake to fully comply with the Taxi Regulations of the Town of Happy Valley-Goose Bay in all respects.

\_\_\_\_\_  
Signed on date: \_\_\_\_\_  
(Signature of Applicant; in the case of incorporated or unincorporated company an Officer or Partner must sign. Include status of signatory such as title of Officer or identify partnership.)

## REQUIRED INFORMATION (See next page)

A list of required information is on the next page of this application. Applications without the required information will be returned unprocessed. All original paperwork will be retained by the Town of Happy Valley-Goose Bay.

### STAFF USE ONLY

Reviewed by: \_\_\_\_\_

Approved for license on date: \_\_\_\_\_

This information is being collected to assist the municipality in identifying and addressing problems observed by residents. The information is collected under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015. If you have any questions about the collection, use and disclosure of your information, please contact Nadine MacAulay at [cao@townhvgb.com](mailto:cao@townhvgb.com).



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## REQUIRED INFORMATION

All of the following **MUST** be included along with this completed application form:

- (Required **ONLY** if the vehicle is over 1 (one) year old) A motor vehicle inspection completed in the preceding 12 (twelve) months confirming that the vehicle is in satisfactory condition for use as a Taxi. Vehicle inspection will consist of a completed Motor Vehicle Inspection Form 6 which is available from any licensed garage.
- Certified copy of a motor vehicle passenger liability insurance policy in a minimum amount of \$1,000,000.00 in respect of bodily injury or death of a passenger or passengers, or loss or damage to property belonging to a passenger, arising from any one accident involving a passenger of the Taxi in respect of which the Taxi Operator License is to be issued.
- Certified copy of a policy of insurance in the minimum amount of \$500,000.00 against all public liability and property damage covering the operation of the Taxi in respect of which the Taxi Operator License is to be issued.
- Written certificate from a reputable insurer that identifies the two insurance policies stated above and that those policies are paid; and the policies are in full force and effect for 1 (one) year with direct reference to the vehicle under application; and are for the benefit of the person Operating the Taxi; and that the policies cannot be cancelled or expire except on 10 (ten) days prior written notice to the Town of Happy Valley-Goose Bay.

NOTE: Town inspection of vehicle – After the Town receives a complete application with all the required information, the Town inspector will arrange to inspect the vehicle for its suitability as a Taxi. The Town inspection is for the general suitability of the vehicle as a Taxi and is in addition to the mechanical inspection required in the first point above.