



Town of Happy Valley-Goose Bay

212 Hamilton River Road
P.O. Box 40 Station B, HV-GB A0P 1E0
Phone: (709) 896-3321
muntech@townhvgb.com

BUILDING PERMIT DEVELOPEMENT APPLICATION FORM

Revised: December 2023

OFFICE ONLY:

PERMIT #: BP-

Approved: Date Received:
Not Approved: Cost (Fee/Refundable):

Section 1: Applicant and Property location
Section 2: Project Information
Building Permit Application: Residential Commercial Industrial Other
Zone: Permitted/Discretionary Use:
Existing Use: Notices required:
Referrals to Other Agencies:
Calculation of Lot Coverage; List any Variance request(s) and % (max.10%)
WORK: Addition/Extension Renovate/Repair - Interior Demolition Change of Use
SERVICING: Onsite Well Onsite Septic Town Water Town Sewer Town Road Provincial Road
DESCRIPTION OF PROJECT/WORK:
ESTIMATED CONSTRUCTION VALUE (Materials & Labour):
List of Service NL Permits Required
List of Easements on Property
NOTES:
1. For Buildings on a Permanent Foundation, Build Permits will be issued through a Two Phased Process:
2. If Applicable (Commercial, Industrial, and Larger multi unit Residential), a Plan Review from Service NL must be obtained.
3. An Occupancy Permit is required for Buildings on a permanent foundation, the \$50 Fee is paid in advance at the time of issuing of the Build Permit.
4. A Refundable Landscaping Deposit will be charged at the time of issuing the Build Permit (\$2000 Commercial/Industrial, \$500 Residential), which will also be refunded at the time of Landscaping Completion.

This information is being collected to assist the municipality in identifying and addressing problems observed by residents. The information is collected under the authority of section 61(c) of the Access to Information and Protection of Privacy Act, 2015. If you have any questions about the collection, use and disclosure of your information, please contact Nadine MacAulay at cao@townhvgb.com.



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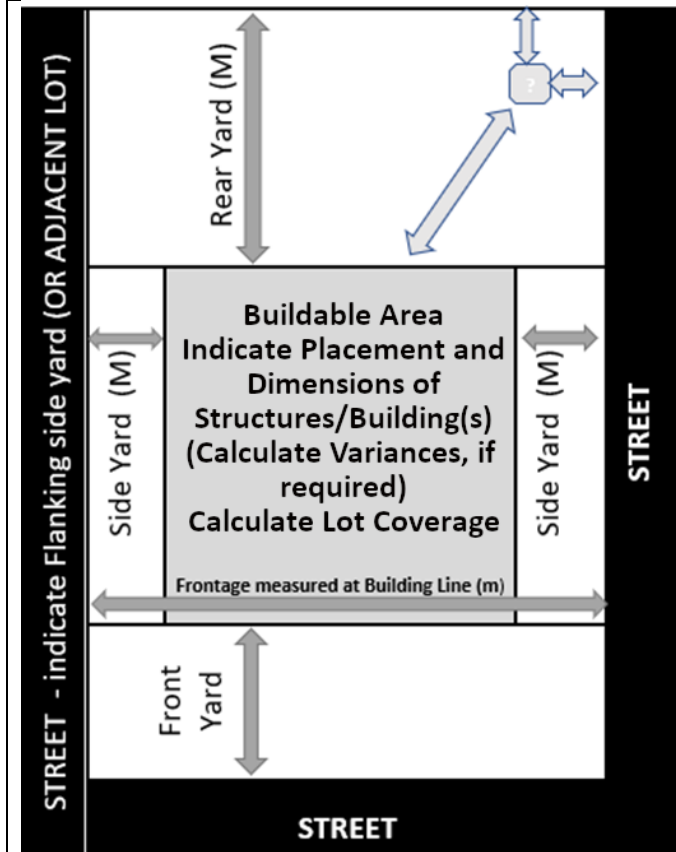
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**SITE PLAN (attach to application)
 MUST BE CLEARLY SKETCHED ON A LEGAL SURVEY
 OR SURVEYOR'S REAL PROPERTY REPORT
 Mandatory Information**

- Front/Side/Rear yards; Building Line
- Distance between buildings, fences, patios/decks
- All existing and proposed structures
 - Access: Driveway and parking
- Wetlands/waterbodies/steep slopes
 - Easements

DECLARATION:

I, _____ of _____ in the Province of Newfoundland & Labrador, do solemnly declare the plans, specification and statements herein contained in the said application are true and conform, to the best of my belief, to the requirements of the Regulations of the Town of Happy Valley-Goose Bay with full knowledge of the circumstances connected with same, and the above Regulations will be complied with in the development whether specified herein or not. I make this solemn declaration, conscientiously believing it to be true and knowing that is of the force and effect as if made under oath.

I also hereby submit this application and confirm that I have read the "DECLARATION" herein and I clearly understand any "Compliance Letter" and/or "Occupancy Permit" issued by the Town of Happy Valley-Goose Bay for the subject property above noted will be issued with the understanding that no building inspections will be carried out by, or for, Council at the time of development construction or any time thereafter. Furthermore, I understand the responsibility to meet the National Building Code and National Fire Code requirement and/or any other Governmental requirement is placed with, and is the responsibility of the original applicant, or owner, or permit holder, or any subsequent purchaser of the subject property, and I also fully understand the Town of Happy Valley-Goose Bay does not necessarily have fully and up to date information respecting the subject property.

Applicant signature: _____ Date: _____

Property Owner signature _____ Date: _____

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