



Town of Happy Valley-Goose Bay
Policy Statement

Index: Community Services and Recreation		Policy Number: CSR0005	
Approved Date: October 30, 2000	Effective Date: October 30, 2000	Revision Date:	
Authority: 7th Council of the Town of Happy Valley-Goose Bay		Page 1 of 2	

TOPIC: BUILDING CLEANING AND PREPARATION

Policy Statement:

The event operator shall keep the building clean at all events throughout the day. The Arena staff will be responsible for daily cleaning at the end of daytime events, and upon completion of evening events. Two (2) staff will be provided daily for this activity as follows:

Day Cleaning: Two Arena staff will assist cleanup of the building between the close of daytime activities and the start of evening events. Cost of this cleanup is included in the daily rental Fee

Night Cleaning: Two (2) Arena staff shall provide a major building cleaning between 12 midnight and 8 am daily during the event. Staffing costs for this cleaning will be charged to the event operator, and shall consist of normal overtime rates as determined by the Town collective agreement. The Town shall provide one (1) daily garbage run.

Liquor/Beer Sales

The operator shall sell Liquor and Beer as per Provincial Liquor Laws, and shall ensure that, at all times, the appropriate guidelines, laws, etc are followed. All Beer and Liquor shall be served to patrons in plastic glasses by the Bar Attendants. No Beer, Liquor or soft drink bottles are to be passed out to patrons.

Licenses and Permits

The event operator shall be responsible for obtaining all required licenses and permits For the event, including (but not limited to) Liquor, Lotteries, Health etc. All costs relative to these licenses shall be the event operators responsibility.

Canteen Services

There is a canteen contract in effect at the E.J. Broomfield Arena. As such, event operators shall not sell any items of Food or beverages, with the exception of beverages required at the Bars for Liquor, without the written permission of the canteen operator. Only Pepsi products are permitted in the E.J. Broomfield Arena.



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TOPIC: BUILDING CLEANING AND PREPARATION

Policy Statement Continued

Building Rental Fees

The event operator shall pay to the Town of Happy Valley-Goose Bay the Following:

- (1) \$ _____ per day for each and every day that the Arena is closed to normal operations.
- (2) Any damages to the building, its contents and equipment that occur as a direct consequence of the special event.
- (3) Any other Fees and charges are outlined in these specifications.

Facility Special Events Rental Agreement

The event operator shall upon acceptance off the special event, sign a facility Special Events Rental Agreement outlining the terms and conditions for the building use.