



**Town of Happy Valley-Goose Bay  
Policy Statement**

<b>Index: Public Works</b>		<b>Policy Number: PW0014</b>	
<b>Approved Date: October 30, 2000</b>	<b>Effective Date: October 30, 2000</b>	<b>Revision Date: May 28, 2013</b>	
<b>Authority: 10<sup>th</sup> Council of the Town of Happy Valley-Goose Bay</b>			<b>Page 1 of 1</b>

**Topic: ACQUISITION OF CROWN LAND WITHIN THE MUNICIPAL BOUNDARIES**

**Policy Statement:**

1. All applications received for Crown Lands within the municipal boundaries must be verified for conformity to the Town of Happy Valley-Goose Bay Municipal Plan and Development Regulations.
2. Application fees, if applicable, must be paid at the time of application.
3. Applications for Commercial, Industrial or Agricultural use must provide a letter stating the reason for the land request and type of proposed business, as well as a site map showing the size of land, proposed building locations and access/egress to the site.
4. Should the land being applied for require rezoning and Council agrees to consider the rezoning application, the applicant shall be responsible for any legal, administrative or other associated costs incurred for the rezoning application. The outcome of the rezoning application is determined during the rezoning process.
5. Applicants whose Crown Land applications are recommended, along with any conditions associated with the recommendation, will be notified and must pick up their processed application at the Town Hall. The applicant will then proceed through the Government Services – Crown Land process.
6. Applicants whose Crown Land applications are denied will be notified by letter as to the reasons for denial.