



Town of Happy Valley-Goose Bay  
Policy Statement

<b>Index: Finance</b>		<b>Policy Number: F0022</b>	
<b>Approved Date: September 17, 2013</b>	<b>Effective Date: September 17, 2013</b>	<b>Revision Date:</b>	
<b>Authority: 10<sup>th</sup> Council of the Town of Happy Valley-Goose Bay</b>		<b>Page 1 of 2</b>	

**TOPIC: REMOVAL ORDERS**

**Policy Statement:**

1. Under Section 178 of the Municipalities Act, 1999, Removal of Waste “A council may remove from real property solid waste, noxious substances and anything that poses a hazard to public health and safety or adversely effects the amenities of the surrounding property, and charge the owner or occupier of the real property for the costs of its collection and disposal.”

Staff identify properties annually and have a list prepared for council. Upon approval by council the following steps would be followed.

3. Registered letter be prepared by the Town Clerk or Town Manager for each identified property asking them to clean up their property, and furthermore the property owner must notify the town of their intentions or plan within seven days of receiving their letter. If the property owner fails to comply a Removal order will be issued.
4. Removal order be must be approved by council, signed by the Town Clerk, and sent by registered mail to the property owner outlining sections of the Municipalities Act and the Towns Anti Litter Regulations that they are in violation off, and ordering them to remove the items from their property within 30 days.
5. If the property owner cannot meet the Thirty day deadline they may approach the Town for an extension. Any extension will be considered on a case by case basis. Only one extension will be considered up to a maximum of 30days.



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**TOPIC: REMOVAL ORDERS Continued**

**Policy Statement:**

6. Photos of the property and a list of Litter to be removed must be included in the order as well as an APPEAL SUMMARY FORM from the municipalities act. For any removal order a person has 14 days to appeal as per sec 408(1) of the Municipalities Act.
7. Failure to have the items removed within the Thirty days of the delivery of the notice will result In council causing removal of and recovering the cost of said work, including Legal Fees to the property owner.