



Town of Happy Valley-Goose Bay  
Policy Statement

<b>Index: Administration</b>		<b>Policy Number: A0052</b>	
<b>Approved Date: December 12, 2019</b>	<b>Effective Date: December 12, 2019</b>	<b>Revision Date:</b>	
<b>Authority: 12<sup>th</sup> Council of the Town of Happy Valley-Goose Bay</b>		<b>Page 1 of 1</b>	

**Topic: Workplace Inspection Policy**

**Policy Statement:**

**The Town of Happy Valley-Goose Bay** is committed to the promotion of both formal and informal workplace inspections to recognize, evaluate and control potential hazards that may exist in our facilities. The company will maintain a comprehensive program of safety inspections at all facilities and jobsites, ensuring that safe working conditions are maintained and that unsafe conditions found as a result of inspections are remedied without delay.

In accordance with s.12(g)(ii) of the *OHS Act*, the employer is responsible for ensuring regular workplace inspections are conducted by management and the **OHS Committee**.


Supervisors are responsible for:

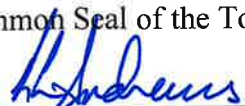
- Directing (**daily/weekly/monthly**) formal documented inspections on jobsites that they control and for involving workers in such inspections;
- Conducting ongoing informal inspections of areas where their crews are working; and
- Ensuring that unsafe conditions are communicated to workers and controlled without delay.

Workers are responsible for participating in and contributing to the inspection program.

The **OHS Committee** are responsible for participating in workplace inspections and making recommendations to management for control of unsafe conditions.

IN WITNESS WHEREOF, this policy is sealed under the Common Seal of the Town of Happy Valley-Goose Bay.

  
Mayor, Wally Andersen

  
Town Manager, Robert Andrews