

Town of Happy Valley-Goose Bay

Title: Public Council Meeting Delegations	Internal/External:
Department: Administration	Policy Number: A0018
Approval Date: November 26, 2024	Implementation Date: November 26, 2024
Authority: 13th Council	Page: 1 of 2

Policy Statement

In order to ensure an amicable and respectful environment for delegate(s) to meet with the Council, it is recommended that the Public of Happy Valley-Goose Bay:

1. Notify the Chief Administrative Officer or their designate of their intention at least 24 hours before the meeting by providing their name, contact information and a brief synopsis of the issue or concern they wish to raise. Delegates may speak to one topic only per meeting and may only appear before Council once on the same subject.
2. No Delegations will be considered on topics such as Human Resources, Labour Relations, Legal Matters or any topic that is not within the legislative authority of the municipality.
3. The Chief Administrative Officer shall present the information to the Mayor and /or Council before the council meeting begins. The Mayor and Council retain the right to limit the number of delegates presenting during each council meeting.
4. At the time the delegate is accepted to present to Council, the delegate will be notified of a maximum ten (10) minute timeline to raise their concern. After the presentation, the Mayor and Council members may ask questions or make comments on the information presented.
5. In consideration for the length of Council meetings, a delegate may request to bring forth their issue in writing. Such written presentations must include the name and contact information of the delegate and a brief synopsis of the issue or concern.

The 13th Council respects our constituents' right to present their issues or concerns. In accordance with this policy, the Town of Happy Valley-Goose Bay operates a respectful workplace, and all presenters and members of the public are reminded that any abusive or threatening behaviour towards Town employees or Council will be asked to vacate the Council Chambers.



IN WITNESS WHEREOF, this policy is sealed under the Common Seal of the Town of Happy Valley-Goose Bay.

Mayor, George Andrews

CAO, Nadine MacAulay