

The 2<sup>nd</sup> meeting of the 11<sup>th</sup> Elected Town Council of the Town of Happy Valley-Goose Bay was held on October 29, 2013 at 5:00 PM and called to order by Mayor Snook.

Members Present:

Mayor Jamie Snook  
Deputy Mayor Cora Hamel-Pardy  
Councillor Tony Chubbs  
Councillor Jackie Compton Hobbs  
Councillor Tanya Michelin  
Councillor Bert Pomeroy  
Councillor Shannon Tobin

Also Present:

Town Manager Wyman Jacque  
Town Clerk Hayward Broomfield  
Confidential Secretary Kathy Eddy

**1. DELEGATIONS**

a) Bonnie Learning

Ms. Learning addressed Council on behalf of the SPCA to see if Council had any interest in enrolling the Town's Animal Control Officer in the Animal Enforcement Officer Program. She said this would allow him to issue tickets and enforce policies around the Animal Control Act and that the SPCA would work hand in hand with the Town. She said that Labrador City as well as other municipalities have already done this and she feels it would be a good fit to go along with the existing duties of the Animal Control Officer. She said she would provide information to Council for the next Enforcement Committee Meeting on November 13<sup>th</sup>.

**2. ADOPTION OF THE AGENDA OF THE 2<sup>nd</sup> MEETING**

It was moved by Councillor Chubbs seconded by Councillor Tobin to adopt the agenda of the 2<sup>nd</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**3. ADOPTION OF THE MINUTES OF THE 1<sup>ST</sup> MEETING**

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It was moved by Deputy Mayor Hamel-Pardy seconded by Councillor Compton Hobbs to approve the adoption of the minutes of the 1<sup>st</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**4. CORRESPONDENCE**

There were 11 Incoming Letters and 3 Proclamations in the Council Package.

**5. MUNICIPAL SERVICES-Councillor Shannon Tobin**

It was moved by Councillor Tobin seconded by Councillor Chubbs to approve the Municipal Services Committee Report dated October 16<sup>th</sup> as presented. Motion carried.

5.1 Committee Terms of Reference

5.2 Manager's Report

- a. Public Works
- b. Water & Sewer

5.3 Recommendations

- c. Public Works
- d. Water & Sewer

5.4 Review of Action Items

5.5 Discussions

- e. Stop Sign on Tenth and Pleasant – Superintendent of Public Works will assess Strathacona Street Complaint – Town feels is result of the ongoing water flushing program

- f. Base Camp – discussion on an on-line communication tool, training will be done later and managers will be invited to sign in. The communication tool is to share information
- g. Budget – Request copy of the departmental budget for year to date. Managers to look at budget and keep in mind the mayoral speech and see where some small goals can be achieved.
- h. Vision – Look forward to hearing from the managers of their needs and goals reminding them of the mayoral speech and objectives listed within.
- i. Complaint On Water – Superintendant of Water & Sewer inform committee of procedures we have in place and our relationship with the Dept. of Environment and Conservation
- j. Complaint on Sewer – Superintendant of Water & sewer is aware of concern and is working with our engineers Bae Newplan to attempt resolve the issue
- k. Speed Bumps – The Town to do some research on the item, may look at experimental project
- l. House Numbers not installed – Safety concern from Fire Departments perspective. Town will work with municipal technologists on permitting side, Town currently advertises that numbers are to be installed on houses. Will look at other communities such as Lab City.
- m. Red Lights on intersection of Markland and Corte Real – Town is waiting on electrician
- n. Different Colour Fire Hydrants – Staff looking at program to have fire hydrants painted – summer student program
- o. Clean up orders – to be discussed as part of the planning and development committee as well the new enforcement committee.
- p. Water Supply Action Plan – Town Manager to upload report to Basecamp
- q. Water Boil Advisories – Explain protocol and involvement of Dept of Environment and Conservation
- r. CPWA – Superintendant of Water & Sewer to complete briefing note for next meeting.

#### 5.5 Other Business

- a. Date of Next Meeting Wednesday November 13 at 4:30 p.m. Town Office

**6. COMMUNITY SERVICES AND RECREATION-Councillor Jackie Compton Hobbs**

It was moved by Councillor Compton Hobbs seconded by Councillor Chubbs to approve the Community Services and Recreation Committee Report dated October 15<sup>th</sup> as presented with one recommendation. Motion carried.

**6.1 Committee Terms of Reference**

**6.2 Manager's Report**

**6.3 Recommendations**

**Happy Valley-Goose Bay Labatt's Invitation Recreation Hockey Tournament**

*It was moved by Councillor Compton Hobbs seconded by Councillor Tobin that Council provide the Happy Valley-Goose Bay Labatt's Invitational Recreation Hockey Tournament Committee with approval to acquire a Special Event License for the Annual Hockey Tournament and host a cash bar in the E. J. Broomfield Arena Multipurpose Room. Motion carried.*

Deputy Mayor Hamel-Paridy clarified for the gallery that the application has specific guidelines such as required security and time frames under the structure of the license.

Councillor Tobin added that he has participated in this tournament before and it has gone off without a hitch.

Councillor Compton Hobbs added that there will be five (5) security people in place.

**6.4 Discussions**

- a. Concessions – The Committee discussed allowing a vendor outside the building for larger events. CS&R will speak with the lessees of the Canteen Concessions in the Arena.
- b. Budget – CS&R will review the 2013 budget to identify goals that can be achieved from the mayoral speech
- c. Vision – CS&R to identify needs and goals keeping the mayoral speech in mind
- d. Green spaces in Spruce Park and Blake/McLean – CS&R to engage stakeholders to find alternate uses for underutilized green spaces throughout Town

- e. Women's Dressing Rooms – CS&R to explore options to make Women's dressing rooms at the Arena more private or obstructing the points of view into the dressing rooms.
- f. Water Park – CS&R to research and revisit the development of a Water Park
- g. Recreation Complex – CS&R to research and revisit the development of a Recreation Complex
- h. Training for Playground Installations – CS&R to research opportunities to train staff in Playground Installation
- i. CAF Arena – CS&R to develop an options report on potential use of the CAF Arena
- j. Skate Park – Research and revisit what has been done in the past for the Skate Park at MMC sports complex. The issue of illegal activity at the Skate Park was raised; CS&R will speak with enforcement.
- k. MMC Ball Fields – Research and revisit lighting for the MMC ball fields and research the measurement requirements for Women's, Men's (fast-pitch and slow-pitch) and minor leagues.

#### 6.5 Action Items from Previous Council Meeting

- a. It was moved by Deputy Mayor Oliver seconded by Councillor Way that the Town of Happy Valley-Goose Bay enter into a lease agreement with the Minor Soccer Association as mutually agreed upon by both parties for the term outlined in the agreement". Motion carried. **(Lease Agreement signed September 20, 2013)**
- b. It is recommended that CS&R provide council with documents that outline the work that has been completed and signed off as part of the mold remediation project at the EJ Broomfield Arena as well as the works to be completed on the exterior of the building. Moved by Deputy Mayor Oliver seconded by Councillor Way. Motion carried. **(Report to be uploaded to Basecamp for review by council)**
- c. It is recommended that CS&R consult with the Town's lawyer to review and update the EJ Broomfield Arena Canteen Contract. Moved by Deputy Mayor Oliver seconded by Councillor Way. Motion carried. **(Work is ongoing between CS&R, Canteen Lessees and Town Lawyers)**

#### 6.6 Other Business

- a. Date of Next Meeting Tuesday November 12, 2013 at 7:00 p.m. Town Office

**7. DEVELOPMENT, PLANNING AND PUBLIC ENGAGEMENT-Councillor Bert Pomeroy**

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It was moved by Councillor Pomeroy seconded by Councillor Compton Hobbs to approve the Development, Planning and Public Engagement Committee Report dated October 20<sup>th</sup> as presented. Motion carried.

**7.1 Committee Terms of Reference**

- Discussed addition to Role and four changes to Responsibilities.

**7.2 Planning and Development**

- Discussed the report provided by the Town Planner and Municipal Technologist.

**7.3 Community Development and Research**

- Discussed the report provided by the Director of Community Development & Research

**7.4 Recommendations:****a) Land Application – Darren Buckle**

*The Planning, Development and Public Engagement Committee recommends that Council support the application for Crown Land subject to the following conditions;*

- *The right-of-way (ROW) of Hamilton River Road be protected to 20 metres of centerline,*
- *The applicant is to obtain all Crown Land up to 20 metres of Hamilton River Road (unless the interests of other agencies are affected).*

*And further that Council supports the following policy;*

- *All applications from adjacent property owners to obtain Crown Land located between their property and Hamilton River Road, between Valleyview Drive and Brett Street, are supported provided;*
  - *The Crown Land is to be consolidated with the existing parcel adjacent to Hamilton River Road, and;*
  - *Hamilton River Road is protected 20 metres from the centre line on the north side of Hamilton River Road (unless wider due to other referral agencies) in support of future options to install a recreation path within the ROW on the north side, and, protected to 15 metres from centre line on the south side of the road, and;*
  - *The Town identifies that no existing infrastructure or Town use is impacted, and;*
  - *The Town does not identify a need for the Crown Land for potential future infrastructure or land needs, and;*

*The proposed lot layout does not create isolated piecemeal remainders of Crown Land.*

*Moved by Councillor Pomeroy seconded by Councillor Michelin. Motion carried.*

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**b) Land Application – Sylvia Shea**

*The Planning, Development and Public Engagement Committee recommends that Council defer consideration for the extension of 20m by 15m extension at the rear of 21 Spruce Avenue to allow for further review of the impact on snowmobile trails and the surrounding area. Moved by Councillor Pomeroy seconded by Councillor Tobin. Motion carried.*

**c) Land Application – Goose Bay Capital Corporation for Atlantic Fibre Resources (Northwest River Road)**

*The Planning, Development and Public Engagement Committee recommends that Council defer consideration of the Crown Land application and request that the applicant provide a presentation to Council with more information including; land use details, details on the provincial contract information, what roads will be impacted (prefer use of South Branch Road), environmental safeguards, public engagement opportunities prior to a Council decision. Moved by Councillor Pomeroy seconded by Deputy Mayor Hamel-Pardy. Motion carried.*

**d) Home Based Business – Junior Hodder**

*The Planning, Development and Public Engagement Committee recommends that Council Support and approve the discretionary land use for a home based business for applicant Junior Hodder to provide a home inspection services with the following conditions;*

- *Compliance with all of the Town’s Development Regulations with special reference to section 54.*

*Moved by Councillor Pomeroy seconded by Councillor Compton Hobbs. Motion carried.*

**e) Home Based Business – Dee Dee & Jason Voisey**

*The Planning, Development and Public Engagement Committee recommends that Council Support and approve the application for a home based business for the applicant Dee Dee and Jason Vosiey to provide gunsmith services as well lactation consulting along with the following conditions;*

- *Compliance with all of the Town’s Development Regulations with special reference to section 54.*
- *All businesses and types of operation are considered consolidated as one “home business” for the purposes of the Town’s Development Regulations, and must conform to Section 54 as one “home business.”*

*Moved by Councillor Pomeroy seconded by Councillor Chubbs. Motion carried.*

**f) Building Regulation Policy**

*The Planning, Development and Public Engagement Committee recommends that Council support the update and replacement of the Town's Building Regulations, and;*

**THAT** Council, support the following policy;

*The development of the Town's building regulations will incorporate the following approach to building inspections;*

- *evidence of permits required by other jurisdictions such as National Building Code Fire Life and Safety permits and electrical permits,*
- *requiring assurances from the builder that the construction is in accordance with submitted and approved drawings,*
- *notifications on permits about Town processes and what permits do and do not include,*
- *no site inspections of the property or buildings under permit or related assurances will be provided,*
- *approval of installation or connection to Town services.*

*Moved by Councillor Pomeroy seconded by Councillor Michelin. Motion carried.*

**g) Parking in Town Center**

*The Planning, Development and Public Engagement Committee recommends that Council support;*

*Staff undertake the process for an amendment of the Comprehensive Development Plan for Goose Bay Centre involving an opportunity for public input followed by Council consideration of the amendment. Moved by Councillor Pomeroy seconded by Deputy Mayor Hamel-Pardy. Motion carried.*

**h) Naming Section of Hamilton River Road**

*The Planning, Development and Public Engagement Committee recommends that Council support the proposal to name a section of road located in the spruce park area identified on the municipal assessment roll as Hamilton River Road, to be called "Bert's Loop." Moved by Councillor Pomeroy seconded by Councillor Compton Hobbs. Motion carried.*

Councillor Chubbs said Mr. Norbert May has been a longtime resident and business man in the community, some fifty plus years. He added that because the street he lives on and operates his business on has no official name, there have been issues in the past with emergency vehicles

locating the property. He added he feels this is an appropriate motion and he fully supports it.

Councillor Tobin agreed with Councillor Chubbs comments and said he too fully supports the motion.

**i) Proposed Hydro Rate Increase**

*The Development, Planning and Public Engagement Committee recommends that Council defer consideration of cost sharing expenses for the proposed hydro rate increase until after discussions with the other stakeholders. Moved by Councillor Pomeroy seconded by Deputy Mayor Hamel-Pardy. Motion carried.*

**j) Northern Lights**

*The Development, Planning & Public Engagement Committee recommends that Council support and approves sending delegates to Northern Lights 2014. Details and budget to be defined which would include costs of up to four delegates a combination of councillors and staff. Furthermore that, meetings be set up with the appropriate federal departments dealing with Town concerns. Moved by Councillor Pomeroy seconded by Councillor Michelin. Motion carried.*

**7.5 Other Business**

- Committee requests for Action:
  - Future interdepartmental meeting with Dept. of Community Services & Recreation regarding walking/biking trails within the municipality
  - Briefing note on greenhouses in the municipality
  - Briefing note on registered/non-registered Home Based Businesses
  - Provide the number of new housing permits over the past five years
  - Departmental meeting specifically on public engagement
  - Research street names; provide background on the family and the contribution to the development of the town (potential summer student position)
  - Fire inspection request for business
  - Land ownership on Northside
  - Alternate to banner ad
  - Contact LNCC for Mayor to speak at a monthly meeting
  - Briefing note for meeting with the Base Commander
  - Teleconference with Labrador West re proposed Hydro rate increase
  
- Next meeting: November 14, 2013; 4:30 PM

## **8. ENFORCEMENT-Councillor Tanya Michelin**

It was moved by Councillor Michelin seconded by Councillor Pomeroy to approve the Enforcement Committee Report as presented. Motion carried.

### 8.1 Committee Terms of Reference

### 8.2 Manager's Report

- a.) Discussion on Strategic Plan for short-term, long-term goals of committee
- b.) Discussion on Ticketable Offences – Highway Traffic Act
- c.) Discussion On installing lights at various intersections
- d.) Request a briefing note on what town can enforce via tickets – Community Constable to complete
- e.) Request a briefing note on what town will be able to enforce once provincial municipal ticketing program is complete and up and running
- f.) Discussion on unsecured loads
- g.) Discussion on Clean-up orders – Town Planner to prepare briefing note on process of clean up orders
- h.) Discussion on new ticketing program under animal control act
- i.) Discussion on Community Constable Ticket Summary report received monthly from Provincial Government
- j.) Council to review MOU with RCMP
- k.) Town to do some research on Parking Boots in attempt to address parking concerns within municipality

### 8.3 Manager's Recommendations

### 8.4 Review of Action Items

### 8.5 Other Business

- a. Next meeting – date and time – Wednesday November 13, 7:30 p.m.

## **9. ENVIRONMENTAL-Councillor Tony Chubbs**

It was moved by Councillor Chubbs seconded by Deputy Mayor Hamel-Pardy to approve the Environmental Committee Report as presented. Motion carried.

### 9.1 Welcome

Meeting Started at 5:00 PM

Chair Councillor Tony Chubbs welcomed members.

Present: Councillor Shannon Tobin, Mayor Jamie Snook, Manager Frank Brown, Town Manager Wyman Jacque

Regrets: Councillor Tanya Michelin

### 9.2 Committee Terms of Reference

The Chair read through the draft Terms of Reference. Amendments were requested to the **Role** "undertaken by the committee and those directed...."

Amendment requested to the Chair appointment by the Mayor to bring the wording in agreement with the Municipalities Act.

Amendment requested to the Quorum to be 2 councilors and at least 1 non-voting manager.

### 9.3 Manager's Report (Mr. Frank Brown)

- a. Re: Landfill, There was an RFP for a study of the landfill and the estimated useful life remaining, waiting on minister of municipal affairs approval to award contract.

**Action :** Superintendant of Public works will follow up with Municipal Affairs

- b. Town is working with Memorial University on a Bio Char study, looking at providing a test facility location within the landfill. The town would assist with waste diversion strategy with respect to redirecting cardboard to allow the Bio Char Pilot Project.

### 9.4 Manager's Recommendations

### 9.5 Review of Action Items

- a. Stewardship Association of Municipalities Focus on Birch Island in conjunction with Healthy Waters, consider if council will send representation. This is a cost to the town of 2 meetings a year and each meeting 2 days in length with travel to the island.
- b. MMSB provides funding for 2 representatives from the Town to attend, twice annual conferences at no costs to town.
- c. Central Labrador Regional Waste Management Authority - request copy RFP that was issued by municipal affairs information purposes.

**Action item:** Briefing note on Regional Waste Management Authority for Central Labrador.

- d. Review of the Landfill; see where we can make improvements within operation of Landfill, discussion on scrap metal contract. Manager indicated that Gander sold its scrap for \$66,000. The Town currently has an agreement with Newco Metal to give them all the scrap metal for \$2,000. There may also be value in scrap batteries.

**Action:** Superintendant to get a copy of RFP document from the Central Newfoundland Waste Management Authority with respect to scrap metal contract and bring back to committee for future consideration.

- e. Town to do research on options of Recycling currently happening within the community, this committee should be educated on topic of recycling.

**Action –** Town Manager to provide an update on the current issues with the current recycling agency, Rodgers Recycling, the short comings as well as gaps in the program. Also options for other Recycling programs or services that could be provided.

- f. Healthy Waters Labrador, Encourage the town’s environmental committee be involved and assist where possible

**Action:** Councilor Chubbs will be attending the first meeting as a representative of the Labrador Hunting and Fishing Association. Another Councillor from the Environmental Committee to attend the meeting and provide report back.

- g. Security cameras to assist with illegal dumping

- h. Discussion on Community Clean-up

**Action:** Superintendant of Public Works Prepare a list of problem areas of illegal campsites.

- i. Discussion on problem areas of ditching/grass to roads within town road way.

**Action:** Superintendant of Public Works to provide lists

- j. Discussion on Forestry Plan for Central Labrador and wood will become available from south side of the Churchill River for private consumption

- k. Environmental Protection Zone on Tooktoshina Drive.

**Action:** Councillor Tobin to examine potential for a green space area.

- l. MMSB advise that they are looking for exit strategy on Household Hazardous Waste Day, MMSB will be providing communicate in the future.

#### 9.6 Other Business

**Next meeting** November 12, 7 p.m.

#### 9.7 Meeting Adjourned 7 PM

### 10. FINANCE, ADMINISTRATION AND POLICY-Deputy Mayor Cora Hamel-Pardy

It was moved by Deputy Mayor Hamel-Pardy seconded by Councillor Tobin to approve the Finance, Administration and Policy Committee Report as presented. Motion carried.

Recommendations

1. Fire Protection Financial Grant, Project #FES-SA0014 (SCBA)
2. Revised Accounts Receivable Section of finance Policy # F0013
3. HR Consultant

Information Items

1. Multiyear Capital Works Projects 2013
2. Financial Statements update
3. Approval To Borrow – WWTP
4. MNL 2013 Convention
5. MAA Labrador Urban and/or Director
6. Accounts Receivable Update
7. Hiring Policy

**10.1.1 Fire Protection Financial Grant, Project #FES-SA0014 (SCBA)**

**Motion # 11-02-FA2013-10-04**

Moved by Deputy Mayor Hamel-Pardy  
Seconded by Councillor Compton Hobbs  
Motion carried

The Finance and Administration Committee recommends that the Town Council of The Town of Happy Valley-Goose Bay approve the purchase of four (4) SCBA at a total cost of Nineteen Thousand Three Hundred Fifty Two and Eighty-Eight Cents (\$19,352.88), to be cost shared 70/30 with the Provincial Government. The Town of Happy Valley-Goose Bay's total cost will be \$5,548.97.

**10.1.2 Revised Accounts Receivable Section of Finance Policy # F0013**

**Motion # 11-02-FA2013-10-05**

Moved by Deputy Mayor Hamel-Pardy  
Seconded by Councillor Tobin  
Motion carried

The Finance and Administration Committee recommends that the Town Council of The Town of Happy Valley-Goose Bay approve the Revised Section of the Accounts Receivable Policy #F0013 by inserting:

**" The Town Clerk, Town Manager or other Town Employees will not provide letters of any kind, such as Revenue Canada requests, to individuals who have tax arrears with the Town of Happy Valley-Goose Bay."**

**10.1.3 Human Resources Consultant**

**Motion #11-02-FA2013-10-03**

Moved by Deputy Mayor Hamel-Pardy  
Seconded by Councillor Chubbs  
Motion carried

The Finance, Administration and Policy Committee recommends the town engage the services of an HR Consulting firm to assist in the recruitment of a Director of Human Resources and Employee Relations.

This position was identified in the John Walsh report, the report was released earlier today. The John Walsh Report was prepared on the basis of an organizational review.

Councillor Chubbs said this will be the first step towards addressing increased staff workload due to enormous growth in our community. The hiring of an HR person will add form and structure and allow the Town to be more effective and efficient.

**11. APPROVAL OF CHEQUES**

It was moved by Deputy Mayor Hamel-Pardy seconded by Councillor Tobin to approve the cheques in the amount of \$982,965.07. Motion carried.

CHEQUE #	PAY TO THE ORDER OF	CHEQUE AMOUNT	DESCRIPTION
21521	Canadian Union of Public Employees	\$5,187.91	Deductions July & August 2013
21523	Receiver General (Taxes)	\$37,726.45	Income Taxes Aug 31 -Sept 15, 2013
21540	Valero Energy Inc.	\$8,058.83	Regular Unleaded Gas
21545	Bauval Tech-Mix	\$6,559.76	Cold Mix
21546	CBCL Limited	\$11,045.47	Street Resurfacing
21551	Goose Bay Wholesalers Limited	\$833.50	Cleaning Supplies
21560	NFLD & Labrador Hydro	\$11,147.68	Monthly Bill Sept 2013
21564	Paint Shop	\$692.41	Paint Supplies
21566	Profire Sales & Services	\$3,966.87	Fire Hydrant Inspection/Refill
21570	Toromont Cat	\$749.89	Batteries
21572	Transcontinental Media	\$691.56	Ads
21573	United Rentals Canada	\$544.95	Scissor Lift Rental
21574	Valley Rentals & Sales	\$518.82	Supplies for Departments
21575	Town of Happy Valley-Goose Bay	\$150,000.00	Payroll Sept 25, 2013
21577	EMCO Corporation	\$4,407.00	Shop Supplies
21581	Janessa Saunders	\$1,004.96	Train Mun Tech
21583	Receiver General (Taxes)	\$52,716.83	Deductions Sept 2013
21584	Canadian Union of Public Employees	\$2,060.97	Deduction September 2013
21587	Support Enforcement	\$902.42	Payroll Deductions
21589	Valley Construction	\$17,429.69	October Garbage Contract
21592	Frank Brown	\$853.57	Business Travel Sept 25-28, 2013
21600	Morneau Shepell	\$651.96	Pension August 2013
21601	NFLD & Labrador Hydro	\$740.03	Monthly Bill Sept 2013
21605	Penney Paving Ltd.	\$109,867.02	Road Resurfacing 2012
21607	Valero Energy Inc.	\$15,453.22	Diesel/Reg unleaded Gas
21608	Valley Rentals & Sales	\$2,607.76	Supplies for Departments
21616	Mokami Travel	\$978.13	Mining Conference/K. Wheeler
21619	Notre Dame Agencies	\$767.21	Supplies for Departments
21623	Trio Benefits	\$22,876.47	Monthly Bill Sept 2013
21624	Valley Business Equipment	\$573.59	Photocopying Policy & Procedures
21625	Valley Rentals & Sales	\$1,218.58	Supplies for Departments
21627	Atlantic Gym & Sports	\$2,831.57	Hockey Net
21629	Bell Aliant	\$2,738.34	Monthly Bill Sept 2013
21630	Bell Mobility	\$1,592.38	Monthly Bill Sept 2013
21633	Goose Bay Wholesalers Limited	\$1,976.72	Supplies for Departments

21634	Great Canadian Dollar Store	\$505.11	Asst. Supplies Canada Day
21635	Labrador Motors Ltd.	\$1,035.44	Supplies for Departments
21639	Mokami Travel	\$1,860.33	Travel Andy Eddy Union
21640	Municipal Assessment Agency	\$30,142.00	Fourth Quarter Assessment Fee
21643	NFLD & Labrador Hydro	\$3,415.52	Monthly Bill Sept 2013
21644	NFLd Exchequer Acct. (Health	\$5,000.59	Hapset Sept 2013
21645	Orkin Canada Corporation	\$759.93	Washroom Care Arena
21647	Receiver General For Canada	\$8,133.74	Water August 1-31, 2013
21649	Royal Canadian Legion	\$1,220.57	Lunches for Municipal Election
21650	Serco Facilities Management	\$693.54	Bus Rental/Vaccum Truck
21656	CBCL Limited	\$1,370.13	Digital Sign/Arena
21657	Desjardins Financial Security	\$57,739.32	September 2013
21659	Goose Bay Wholesalers	\$730.25	Janitorial/Coffee Supplies
21661	Hilliers Trades	\$1,061.94	Supplies for Department
21662	Hitech Communications Ltd.	\$791.00	Radio
21666	National Shoe	\$500.43	Uniforms
21667	Newcap Broadcasting	\$1,044.12	Ads
21672	Royal Bank Visa	\$609.85	Statement Sept 4 - Oct 3, 2013
21674	Trio Benefits	\$22,809.30	Monthly Billing October 2013
21675	Valley Business Equipment	\$791.58	Photocopying
21679	Receiver General (Taxes)	\$42,268.70	Tax Deduction Sept 26-Oct 9, 2013
21680	Bell Aliant	\$1,590.91	Monthly Bill Sept 2013
21681	Frank Brown	\$986.73	Business Travel Oct 9-11, 2013
21682	CBCL Limited	\$42,220.20	Streets Resurfacing
21683	Enviro-Safe Fule Systems	\$982.79	Supplies for Department
21685	Goose Bay Wholesalers	\$690.62	Cleaning/Coffee Supplies
21686	Goose Bay Auto Parts	\$680.37	Supplies for Department
21691	Labrador Office Essentials	\$840.10	Office Supplies
21692	Labrador Concrete Products	\$2,240.23	Pave Patch
21695	NFLD & Labrador Hydro	\$5,874.03	Monthly Bill Oct 2013
21697	Notre Dame Agencies	\$596.49	Supplies for Department
21700	Tim Hortons	\$609.99	Meals/Snacks RE: Meetings
21705	Town of HVGB - Payroll Account	\$100,000.00	Payroll Oct 24, 2013
21706	Mark Simms	\$510.00	Refund 34 Johnny Hill
21708	Brenntag Canada	\$83,423.53	Chlorine
21711	Enviro-Safe Fule Systems	\$564.51	Supplies for Department
21713	Goose Sales & Services	\$434.18	Supplies for Department

21714	Goose Bay Wholesalers	\$1,426.15	Supplies for Department
21717	Labrador Specialty Service	\$237.30	Internet/Service Call
21719	Labrador Concrete Products	\$7,464.83	Concrete
21722	Mokami Travel	\$2,853.14	Travel for MNL St. John's
21723	Morneau Shepell	\$10,524.54	Pension September 2013
21725	NFLD & Labrador Hydro	\$12,016.98	Monthly Bill October 2013
21728	Notre Dame Agencies	\$806.96	Supplies for Department
21729	Pardy's Waste Management	\$960.50	Roll Off Container
21732	Sansom Equipment	\$741.79	Endless Bags
21733	Saunders Equipment	\$2,040.59	Controller
21735	Stassinu Stantec Limited	\$3,070.53	Professional Services
21737	Toromont Cat	\$148.84	Supplies for Department
21738	Valley Rentals & Sales	\$2,133.06	Supplies for Department
21740	Goose Bay Sports	\$3,174.81	Reimbursement of Taxes
21741	CBCL Limited	\$1,949.25	Digital Sign Oct 2013
21742	CIMCO Refrigeration	\$6,576.04	Plant Maintenance
21743	Labrador Office Essentials	\$314.12	Envelopes/Highlighters
21744	Switch Electrical	\$1,779.75	Light Repairs
21745	Tony's Carpet Cleaning	\$565.00	Carpet Cleaning
21746	Valley Construction	\$17,429.69	Garbage Contract Oct 29/13
21747	Warr's Pharmacy Ltd.	\$50.61	First Aid Supplies
	<b>TOTAL</b>	<b>\$982,965.07</b>	

## 12. COUNCILLORS FORUM

**Councillor Tobin** said even though this is our first real meeting, it has certainly been a lot of work with about 60 hours of meetings so far. He said he is confident about the discussions Council has had and he is positive about the direction Council is taking. He said he is not looking forward to the Polar Dip, but he is in support of the new Recreation Complex.

**Councillor Pomeroy** agreed with Councillor Tobin and added that you don't realize what is involved until you are here. He welcomed Paul Tsididis to Council Chambers and said he has had discussion with him about land cost and looks forward to more discussion over the coming months.

**Councillor Michelin** offered thanks to staff for their dedication and patience. She said this has been a learning curve for all of Council. She thanked the gallery for their attendance. She agreed

with previous comments and said that this experience is certainly demanding, but also very rewarding and she is looking forward to the coming months.

**Councillor Chubbs** agreed there have been many hours punched, 64 so far in meetings alone. He said a lot has been tasked upon staff and they have performed very well in helping Council learn their new roles. He said Council has been spending a lot of time trying to get familiar with the background information from files carried over and with the committees. He said they have spent quite a lot of time on process and procedure so that they can bring more order to Council Chambers and to their work in general. He offered thanks to the Mayor for his guidance and time. He said there has been a very huge effort from all of Council and he can see them working very effectively and efficiently together. He closed by saying he would like to see more delegations in the future and that it is Council's intention to let the residents of this Town know what we are saying and doing within the Municipality.

**Councillor Compton Hobbs** said she has really learned a lot this past month. She said she is happy to chair the Community Service and Recreation Committee and is looking forward to the Polar Dip in support of the Recreation Complex. She said she is excited to attend the upcoming MNL Conference as it will be a great learning experience.

**Deputy Mayor Hamel-Pardy** said she would reiterate what Councillors have already said. She offered thanks to staff for their patience and said she is excited about the next four years.

**Mayor Snook** agreed that the last month has been a bit hectic but also fun and exciting. He said this new Council is serious about sharing information such as the John Walsh Report and the Town Audit. He said it is Council's expectation that Management and Staff work with them to go forward over the next four years and the hiring of a Director of Human Resources and Employee Relations is a signal that we are headed in a new direction.

Paul Tsibidis came to the microphone to welcome Council and offer congratulations. He suggested that if they work together they will achieve what is best for the community.

There being no further business the meeting adjourned at 5:58PM

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MAYOR JAMIE SNOOK

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TOWN CLERK HAYWARD BROOMFIELD