

The 52<sup>nd</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay was held on August 28, 2012 at 5:00 PM and called to order by Deputy Mayor Andrews.

Members Present:

Deputy Mayor George Andrews  
Councillor Lidija Chubbs  
Councillor Shawn Crann  
Councillor Bill Mackey  
Councillor Arlene Michelin  
Councillor Brenda Way

Regrets:

Mayor Leo Abbass  
Recording Secretary Kathy Eddy

Also Present:

Town Manager Wyman Jacque  
Town Clerk Hayward Broomfield  
A/R Clerk Sheila McLean

**1. DELEGATIONS**

**a) Eldred Davis**

Mr. Davis inquired about the activity and development taking place next to Tim Horton's on Hamilton River Road. He suggested that cutting the trees and putting into a landfill is an anti-environmental practise and the Town should not allow it. Mr. Davis also asked about the status of delegates speaking at Council meeting. Deputy Mayor Andrews said that the Operational Review should be back by next week and that item will be discussed. Mr. Davis said he noticed increased activity at the Waste Water Treatment Plant and asked if the completion date is still attainable. Mr. Davis also commented on the expanding population in Town and thus the need for increased drinking water supply.

**b) Bonnie Learning-SPCA**

Ms. Learning spoke to Council as a follow up to a request from the SPCA to acquire a piece of Town land to build a new Animal Shelter. She advised that due to lack of funds, they are

not in a position to construct the entire building this year, however, She advised that if a piece of land was available to them, they would be able to put in a foundation this fall. She reiterated the need for the land to be centralized and more accessible to the public

**c) Linda Cull**

Ms. Cull commented on the sound system in Council Chambers and the need for improvement. She addressed Council regarding her application for a Home Based Business at her residence at 78 Winsor Drive. She inquired if Council received her letter and additional information and asked if a decision would be made her at the meeting tonight.

**2. ADOPTION OF THE AGENDA OF THE 52<sup>nd</sup> MEETING**

It was moved by Councillor Chubbs seconded by Councillor Mackey to adopt the agenda of the 52<sup>nd</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**3. ADOPTION OF THE MINUTES OF THE 50<sup>th</sup> MEETING**

It was moved by Councillor Mackey seconded by Councillor Chubbs to approve the adoption of the minutes of the 50<sup>th</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**ADOPTION OF THE MINUTES OF THE 51<sup>st</sup> MEETING**

It was moved by Councillor Chubbs seconded by Councillor Michelin to approve the adoption of the minutes of the 51<sup>st</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously

**4. ACTION REPORT**

Item #9 of the Action Report of the 50<sup>th</sup> Council meeting posed the question if Cartwright Road is on the list to be resurfaced. Council asked for the list of streets being paved.

**5. CORRESPONDENCE**

There were 6 incoming letters and 2 outgoing letters in the Council Package.

## 6. MUNICIPAL SERVICES COMMITTEE-Councillor Bill Mackey

The Municipal Services Committee Meeting was held on August 14<sup>th</sup> @ 2:30pm. Present were: Councillor Bill Mackey, Deputy Mayor George Andrews, Town Planner Ilene Watson, Municipal Technologist Janessa Saunders.

### 1.Crown Land Applications

- a. Land Application – Atlantic Fibre Resource Ltd.

*Committee recommends Council approve the request subject to the following conditions; a) applicant will be responsible to pay the outstanding tax balance if application is approved by Crown Lands, b) the request is to be advertised for public input, and c) the applicant is aware of the existing Quarry Permits within the application area. Moved by Councillor Mackey seconded by Councillor Crann. Motion carried.*

- b. Land Application – John & June Chiasson

*Committee recommends Council defer the request to the next Municipal Services Meeting. Moved by Councillor Mackey seconded by Councillor Way. Motion carried.*

- c. Land Application – Jamie Mullaly

*Committee recommends Council deny the request due to the following a) the proposed property not being serviced by municipal road or water and sewer services; and b) future development. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

- d. Land Application – NL Hydro/Bell Aliant

*Committee recommends Council approve the request for the 10m Utility Easement. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

- e. Land Applications Appeal – Labrador Coatings

*Committee recommends Council defer the request to the next Municipal Services Committee meeting. Moved by Councillor Mackey seconded by Councillor Crann. Motion carried.*

2. Land Applications – Extension to Properties

a. Land Application – Goose Real Estate

*Committee recommends Council approve the request with the following conditions; a) allow for Goose Real Estate to hire an appraiser to appraise the land, b) the Town sell the parcel of land at the assessed value, c) a revised survey of the property to be submitted to the Town, c) no development to occur on the extension of land. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

b. Land Application – Libra House

*Committee recommends Council defer the request to the next Municipal Services Committee. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

c. Land Application – Peggy & William Penney

*Committee recommends Council deny the request for the following reasons; a) there is an existing pole line easement at the rear of the property, and b) future land development. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

d. Land Application – Paul Giffin

*Committee recommends Council approve the request for an extension to the rear of the existing property. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

3. Requests – Miscellaneous

a. Request to Subdivide – Labrador Coatings

*Committee recommends Council approve the request for the subdivision of land subject to the following conditions; a) a new survey of each property to be submitted to the Town, b) once subdivided the parcels are to have equal frontage, and c) the Town will provide a written notice to the property owners in the immediate vicinity of the proposed variance at the expense of the applicant. Moved by Councillor Mackey seconded by Councillor Way. Motion carried.*

- b. Request to Construct Boarding House – Hong Kong Restaurant

*Committee recommends Council approve the request subject to the following conditions; a) the request is to be advertised for public input, and b) Government Service Centre approval must be received before a permit can be issued for construction. Moved by Councillor Mackey seconded by Councillor Crann. Motion carried.*

- c. Request to Operate a Child Care – Judy Manak

*Committee recommends Council approve the request subject to the following conditions; a) the request is to be advertised for public input, and b) all necessary Government Approvals must be received. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

#### 4. Home Businesses

- a. HBB – Big Land HVAC

*Committee recommends Council approve the request subject to the following conditions; a) Council is approving for a phone/fax business only, b) the request is to be advertised for public input, c) the storage of materials is not permitted on site, d) if the use changes then the applicant must re-apply to Town Council for approval, e) the home business must conform to Regulation 54 of the Town's Development Regulations, and f) must abide by the Town's Development Regulations. Moved by Councillor Mackey seconded by Councillor Crann. Motion carried.*

- b. HBB – CC White Bird Electric Ltd.

*Committee recommends Council deny the request as a home business is neither a permitted or discretionary use in the Seasonal Residential Land use zone. Councillor Crann left Council Chambers. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.*

- c. HBB – SouRIRE Photography
- d. HBB – Norcon Environmental Services Ltd.
- e. HBB- Big Land Geometrics

*Committee recommends Council approve requests 4c & 4d subject to the following conditions; a) the request is to be advertised for public input, b) the storage of materials is not permitted*

on site, c) if the use changes then the applicant must re-apply to Town Council for approval, d) the home business must conform to Regulation 54 of the Town's Development Regulations, and e) must abide by the Town's Development Regulations. Moved by Councillor Mackey seconded by Councillor Chubbs. Motion carried.

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*\*Item 4e was moved but with no second. Council moved on to the next item.*

Councillor Crann returned to Council Chambers.

#### f. HBB-Quick & Healthy Gourmet Epicure Selections

*Committee Recommends Council approve the request subject to the following conditions; a)the request to be advertised for public input, b)the storage of materials is not permitted on site, c) if the use changes then the applicant must re-apply to Town Council for approval, d) the home business must conform to Regulation 54 of the Town's Development Regulations, e) must abide by the Town's Development Regulations, and f) all orders must be sent directly to customer to ensure no increase in traffic. Moved by Councillor Mackey seconded by Councilor Crann. Motion carried.*

#### 5. Resolution for the Delegation of Issuance if Permits

*Committee recommends Council delegate the issuance of building permits, development permits, and approvals in principle to specific employees. Moved by Councillor Mackey seconded by Councillor Crann. Motion carried.*

#### 6. Municipal Ticket Pilot Project – Cliff Sampson

#### 7. Permit to Construct New Libra House

*Committee recommends Council approve for a permit to construct a new Libra House (Family and Group Care Centre). Moved by Councillor Mackey seconded by Councillor Michelin. Motion carried.*

### 8. PARKS AND RECREATION COMMITTEE-Councillor Arlene Michelin

It was moved by Councillor Michelin seconded by Councillor Chubbs to accept the Parks and Recreation Committee Report as presented. Motion carried.

1. Michael Evoy and his group have the Summer Recreation Program under control. He will complete the necessary paperwork upon conclusion of the program.
2. We are moving to Jet Ice to put our logos on the ice surface this year. This will have a projected savings of approximately \$40,000 over 10 years; after our initial outlay. All

preparations have been met.

3. Brian Dyke, Cimco, is scheduled to be here and to complete plant maintenance [on August 30th](#).
4. Ice will go down starting, [on September 4th](#). (tentative update tomorrow evening)
5. Rob French will conduct a hockey school from [Sept 14-16](#). (same as above)
6. Work on the roof is progressing and is on schedule.
7. Remediation to the south side should begin ASAP.
8. Perry and his committee have been dealt with. Wayne and Frank
9. Ann will complete preparation for Navy Ship and will be back in town by then.

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1. Effective August 20, Ann Morris will be responsible for all aspects of running Broomfield Memorial Arena, including maintenance as per her job description as Program Coordinator.
2. Mike Sheppard will be Lead-Hand effective August 13th.

Kevin has asked me to relay the following email to you.

Arlene, as you are aware by now, my previous surgery for [Sept 4th](#) has been moved forward to [August 31](#). If you can, take my email for August 9th and combine it with this info and complete the monthly report if possible.

Meetings attended: - George Micheleau, Lab School Board, July 26; re- use of Our Lady Queen of Peace School

- Town Office, Wyman, Leo, Karen and myself, 1:30, July 18; re- Navy Ship Visit.
- Monday, July 22, Teleconference, [1:30 p.m.](#) CBCL, Rink Project.
- Tuesday, July 23, visit, (all day) Heidi Kavanagh, Conservation Corps Supervisor.
- Town office, Nalcor submission, July 26, 1:30 p.m.
- July 28, meeting with Myrna Gilliam, re: Regatta in kind provided by town for

regatta, [9:30 a.m.](#)

- August 2, meeting with Myrna Gilliam, update on town's involvement with

Regatta, [10:00 a.m.](#)

- August 2, meeting with George Russell, President Men's Softball, re; concerns at

Sports Complex.

- August 7, [12 p.m.](#), Lab Friendship Centers, Seniors group and Aboriginal Day

budgeting.

#### Events -

- Saturday, August 4th, Trappers Running Club. [9 AM](#)
- Every Saturday, Community Market, [8 am- 2 pm](#)
- Charity Run [2pm](#)
- Regatta, August 4-6, in kind, 2 and 3, 7 workers, deliver boats etc.

- Pride in the Park, Saturday July 21st (Kinsmen Park)
- August 10, Youth Band Concert, kinsmen park 7-11

Summer Recreation Program finishes on August 17th. Very successful program, in spite of moving to Our Lady Queen of Peace and CONA due to roof renovations. Mike Evoy and crew are to be congratulated.

**Upcoming:**

1. Planning for the next season of the arena underway and progressing.
2. Rink project continues.
3. Hockey school, Sept. 14-16
4. Great Labrador Canoe Race (completed)
5. Trappers Marathon Road Race (10k, 23k, and 46k)

**9. ECONOMIC DEVELOPMENT COMMITTEE-Councillor Brenda Way**

It was moved by Councillor Way seconded by Councillor Mackey to accept the Economic Development Committee Report as presented. Motion carried.

**AGENDA**

1. Meeting called to order
2. Approval of Agenda
3. Review and Approval of Minutes of Previous Meeting (page 1)
4. Business arising from Minutes
  - 4.1 Action Items Update (page 2)
5. New Business
  - 5.1 Director of Economic Development report (pages 3-42)
6. Recap of Recommendations for Motion of Council
7. Date of next meeting: TBD
8. Adjournment

**Economic Development Committee  
Minutes of the Monthly Meeting  
August 16, 2012**

**Attendance:**

Brenda Way                      Councillor/Chair  
Karen Wheeler                      Director

Regrets:

Councillor Mackey  
Councillor Michelin (out of town)  
Town Manager Jacque (out of town)

1.     **Meeting called to order at 3:25 by Councillor Way**
2.     **Councillor Way approved agenda as presented.**
3.     **Councillor Way reviewed and approved minutes of the previous meeting**
4.     **Business arising from Minutes**

At the July Council meeting it was actioned to the Dept. of Economic Development to identify all registered businesses in the Town and place on the website. Furthermore, that those businesses operating in town without being registered be identified and contacted. Processes were discussed.

4.1     Reviewed Action Items and status.

Action Item #7: Information has been provided to Stats Canada for review of population and dwelling counts. This is a long process that may take up to a year to complete.

**5.     New Business**

5.1     Reviewed and discussed Director of Economic Development Monthly Report.

**6.     Recap of Recommendations for Motion of Council – None for August**

7.     Date of Next Meeting: TBD

8. Meeting adjourned at 4:25 PM

**9. ENVIRONMENTAL COMMITTEE-Councillor Lidija Chubbs**

The Environmental Committee meeting was held on August 17<sup>th</sup> at 1:30 PM.

**Present:** Councillor Lidija Chubbs – Chair  
 Councillor Brenda Way- Co-chair  
 Town Clerk Hayward Broomfield

**Regrets:** Councillor Arlene Michelin  
 Superintendent for Water & Sewer Mr. Wayne Wall  
 Town Manager Mr. Wyman Jacque

1	Review and Adoption of Proposed Agenda
2	Review of Action Items From Previous Meetings
	NEW BUSINESS
3	Waste Management Issues
4	Environmental Services Department
5	Sewage Treatment Facility – Environmental Assessment Recommendations
6	Multi Material Stewardship Board (MMSB)
7	Municipal Wetland Stewardship Program (SAM Conference)
8	Atlantic Environmental Initiative and status of the Upper Lake Melville Comprehensive Environmental Management Plan
9	Forestry Management - District 19
10	Institute for Environmental Research & Monitoring
11	Other:
	a) Heritage Properties
	b) Town fall clean-up day
	c) Household hazardous waste collection

### **1. Review and Adoption of Proposed Agenda**

The agenda was adopted and new items were added in part 11.

### **2. Review of Action Items from Previous Meetings**

Action report is presented in Annex A.

### **3. Waste Management Issues**

#### a) Illegal dumping

Illegal dumping continues to be frequent within certain areas of the community. Evidence of more recent dumping including vehicles and hazardous waste in environmentally sensitive areas was also provided to the provincial Department of Environment and Service NL (correspondence is presented in Annex B).

#### b) Scrap metal & car wrecks removal

Newco Metal has collected car wrecks and scrap metal free of charge for the short period of time during August. There are many properties in Town still with car wrecks left. Notice to residents about collection of car wrecks should be given in advance so that they can better prepare for next year collection.

### **4. Environmental Services Department**

Due to increased water consumption (many new lawns) and mechanical problems at the Water Treatment Plant numerous public announcements had to be issued. Committee wishes to note that public communication was done well and promptly using various media. Committee also wishes to recognize diligent work of staff dedicated to repair problems at the WTP.

Improvements made by Town Staff at the RV Sanitation Station on the Canadian side were also well noted by local residents and tourists this summer. New direction signs, new parking lot surface, waste disposal container, are all great improvements for this facility.

From the Central Labrador Economic Development Board, Executive Director Carol Best, has provided 2012 Visitor Centre statistics indicating that RVs are important part of the tourism aspect for Labrador.

## 2012 Visitor Centre Information:

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Month	Number of Visitors	Number of Recreational Vehicles
May	41	4
June	162	17
July	504	37

**5. Sewage Treatment Facility – Environmental Assessment Recommendations**

At the April 2012 meeting, the Committee recommended that a Town Manager should review the EA requirements for the Sewage Treatment Facility since we now have conformation of which items are not the responsibility of the prime consultant on this project.

**6. Multi Material Stewardship Board (MMSB)**

Council is awaiting schedule for a meeting with MMSB and provincial officials regarding Waste Management Strategy for Central Labrador. Town Manager will inquire about the meeting date.

**7. Municipal Wetland Stewardship Program (SAM)**

Councillor Chubbs is involved with SAM representatives in planning organization for fall SAM Board meeting in Happy Valley- Goose Bay. Councillor Chubbs has provided “Tips for hosting the SAM Meeting” to the Committee for information input.

Date for the meeting was set for October 12-13.

Draft schedule:

- October 11 (Thursday)
  - o SAM Officers arrival to HVGB
  - o Accommodations - Hotel North
- October 12 (Friday)
  - o SAM Officers Meeting - Town Hall Board Room
  - o Meet & Greet - Town Hall or Hotel North
- October 13 (Saturday)
  - o SAM Meetings - Hotel North
  - o Wetland Tour - Birch Island, Muskrat Falls
  - o BBQ supper - Birch Brook
- October 14 (Sunday)
  - o SAM Officers Departure

**8. AEI - Upper Lake Melville Comprehensive Environmental Management Plan**

The *Upper Lake Melville Comprehensive Environmental Management Plan* was submitted to Environment Canada for approval. Future funding for the Atlantic Environmental Initiative (AEI) for Labrador has been approved for 2012-13 in the amount of \$45,000.

Next meeting of the Advisory Committee will be held in September 2012.

### 9. Forestry Management - District 19

The draft D19a Forest Management plan has been compiled and is available for review. Because of tight timelines all comments must be submitted in writing to DNR by August 31, 2012. Draft Plan is attached in Annex C

*Recommendation:* Committee recommends that the Council support the D19 Forest Management Plan for further process and environmental assessment.

### 10. Institute for Environmental Research and Monitoring

Councillor Chubbs informed that next IEMR Board meeting is planned for November 2012.

### 11. Other

#### a) Heritage Properties

There number of historic properties in Town which should be considered as a Heritage properties. The Heritage Foundation of Newfoundland and Labrador has specific procedures in place to designate such properties and provides information on potential funding grants for the maintenance or upgrades of these properties. Designated Heritage Properties are listed nation wide on the web site and thus visitors can plan their trips to our region including visits to such properties.

*Recommendation:* Committee recommends that the Council should support heritage property designation within the Town since this designation may aid in their protection and tourism development. Moved by Councillor Chubbs seconded by Councillor Mackey. Motion carried.

#### b) Town fall clean-up day

Further to CBC Moring Clean-up and Town spring clean-up, it would be good to see another clean-up activity in the fall. There areas with thrown garbage along the roads and around business properties.



	<p><i>Recommendation &amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status</i></p>	<p>Evaluate possibility for removal of refrigerant at the Municipal Landfill using certified HVAC contractor. For the Town to accept all household refrigeration units as they are at the designated location at Municipal Landfill. At least annually Town is to contract certified company to have all refrigerant removed from these units to meet provincial legislation and Certificate of Approval for operation of the Landfill. Units would have to be placed in close proximity to electrical source and in organized manner to allow for easy and efficient access. This would be done at no specific fee for residents.</p> <p>Town Manager</p> <p>15 June 2012 - Update was provided by Acting Superintendent of Works – Roads &amp; Transport:</p> <ul style="list-style-type: none"> <li>- Currently developing a policy that would allow the disposal of refrigerators, freezers, water coolers and air conditioners.</li> <li>- There are several local contractors that are licensed to purge the refrigerant. Several quotes have been received on the removal of refrigerant from units located at the landfill.</li> <li>- In contact with local retailers to try to determine the number of refrigerant units sold in the local area annually. This will assist us in estimating the overall cost of purging per year.</li> <li>- We are in contact with the provincial Department of the Environment regarding any rules and regulations to do with the storage and purging.</li> <li>- There are no regulations dictating the maximum number of units that can be stored in an area, but the Department is currently putting together a group of guidelines they would like Town to follow.</li> <li>- When the guidelines are prepared this department will put together all the information and forward it to this committee and rest of Council.</li> </ul> <p>17 August 2012 – Town Clerk has received information from the Acting Superintendent of Works – Roads &amp; Transport that all refrigerators will now be accepted by Newco Metals operating from the new facility located at Groves Point. Newco Metals &amp; Auto Recycling will be accepting free of charge unpurged refrigerators, freezers, and propane tanks, at their property on Grove's Point Road.</p>
3	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status</i></p>	<p>16 July 2011</p> <p>Environmental Assessment Requirements for Waste Water Treatment Facility - For Town Manager to review letter form the Minister (27 Jan 2011) and contact the Project Management Authority to determine direct responsibilities of the Town.</p> <p>Town Manager</p> <p>Response from BAE Newplan was received March 14<sup>th</sup>, 2012. After review of the BAE Newplan response it is clear that there are number of requirements for Town of Happy Valley-Goose Bay. These requirement should be reviewed by Town Staff and it should be clearly determined if the Town has current resources to handle these requirements. Responsibilities and timelines have to be identified. Any lack of resources should be identified to Council for 2013 budget preparations later this fall.</p>
4	<p><i>Initial date:</i></p> <p><i>Recommendation</i></p>	<p>23 August 2011</p> <p>For Town Manager and Staff to develop a policy which would not permit any further</p>

	<p><i>&amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status</i></p>	<p>storm water drainage to be connected to the sanitary sewer system.</p> <p>Town Manager</p> <p>There is no update at this time.</p>
5	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status</i></p>	<p>23 August 2011</p> <p>Water Report to be submitted to LGH Officer of Health for assessment, particularly due to concerns about sodium in water.</p> <p>Town Manager</p> <p>Superintendent of Works for Water &amp; Sewer, Mr. Wall has arranged a meeting with Mrs. Michele LeBlanc-Havard, Director Environmental Health. Meeting with Council, Staff and Director Environmental Health is scheduled for February 29, 2012 at 3 pm to discuss Water Quality Reports from 2011. Meeting was not well attended and there is a need to reschedule meeting for evening hours. New meeting is scheduled for Tuesday May 29<sup>th</sup> at 8 pm.</p> <p>29 May 2012 - Meeting was held as scheduled. Mrs. LeBlanc-Havard explained to Staff and Council water data and clarified meaning of various chemical and physical parameters affecting water quality. Water quality is not a steady state and requires constant monitoring of the distribution s system and adjustments. Provincial reports indicate that Town’s water meets requirements of Health Canada Guidelines and the province for water quality. Mrs. LeBlanc-Havard and Mr. Wall will work together to promote public awareness about water quality in Town.</p>
6	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status:</i></p>	<p>December 2011</p> <p>Since the Town of HVGB does not have a bylaw on residential waste management that the Staff conducts review of the existing Labrador City bylaw “Residential Waste Management Bylaw” and recommends to Council if a similar bylaw can be implemented in HVGB.</p> <p>Town Manager</p> <p>There is no update at this time.</p>
7	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action</i></p> <p><i>Responsible</i></p> <p><i>Status:</i></p>	<p>December 2011</p> <p>Staff should explore options for collection of revenue on recycled white goods and metal from landfill.</p> <p>Town Manager</p> <p>12 July 2012 - Town has signed contract with contractor to recycle white goods for a two year term.</p> <p>15 June 2012 – Town Manager is in discussions regarding white goods recycling with potential contractor interested in this work.</p>
8	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action:</i></p>	<p>December 2011</p> <p>Staff should ensure household waste disposal fees are accurate for number of current households from NWR and SSS.</p>

	<p><i>Responsible:</i></p> <p><i>Status:</i></p>	<p>Town Manager</p> <p>Update from the Committee - 8 Feb 2012 upon release of the Census 2011 data:  <u>Total Number of private dwellings for 2011:</u>                  Sheshatshiu = 328                  Northwest River = 246                  Town Manager has directed Town Clerk to notify Communities.                  April 2012 – Town Clerk could not locate copies of agreements regarding waste disposal with communities of NWR &amp; SSS.</p>
<p>9</p>	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action:</i></p> <p><i>Responsible:</i></p> <p><i>Status:</i></p>	<p>December 2011</p> <p>Town Manager to send an invitation letter to the provincial government and invite them to a meeting in HVGB with other regional representatives ( NWR, Mud Lake and SSS) to discuss immediate and long term needs of waste management in Upper lake Melville Area and implementation of the provincial Waste Management Strategy. This letter was requested by Mr. Cory Grandy during recent MMSB meetings following presentation from HVGB.</p> <p>Mayor</p> <p>Letter was sent March 13, 2012, However community of Mud Lake was by error omitted from the correspondence. Staff was asked to send copy of the letter to Mud Lake officials.</p> <p>Meeting with provincial government officials regarding future of the Municipal Landfill in Happy Valley-Goose Bay was initially held in 2007. Following the meeting in 2007 the Council of the day recommended on June 28<sup>th</sup> 2007 that the Town Council of the Town of Happy Valley-Goose Bay take the lead on setting up a committee for management of the landfill site for communities of Happy Valley-Goose Bay, North West River, Sheshatshiu and Mud Lake.</p> <p>Awaiting response from provincial officials and MMSB. Meeting is planned for July 2012.</p> <p>12 July 2012 - Email correspondence has been sent to municipal affairs asking for up date on potential meeting, no response to date.</p>
<p>10</p>	<p><i>Initial date:</i></p> <p><i>Recommendation &amp; Action:</i></p> <p><i>Responsible:</i></p> <p><i>Status:</i></p>	<p>December 2011</p> <p>Since this is a liability for the Town, and improper handling and disposal of hazardous waste may cause environmental and health and safety risk the Committee recommends that the Town Manager conducts review of applicable requirements and consider guidelines provided by Environmental Health Officer for development of procedures relevant for the Town. Best Management Practices for used oil are attached in Annex E of December 2011 Meeting. If proper procedures for waste oil are put in place (where waste oil is not mixed with antifreeze or any other substance) oil may be disposed locally at certified facility at no cost for the Town.</p> <p>Town Manager</p> <p>There is no update at this time.</p>

Forwarded message -----

From: **Lidija Chubbs** <[lidija.chubbs@gmail.com](mailto:lidija.chubbs@gmail.com)>

Date: Wed, Aug 1, 2012 at 9:51 AM

Subject: Illegal dumping in Happy Valley-Goose Bay - July 2012

To: [dmaddocks@gov.nl.ca](mailto:dmaddocks@gov.nl.ca)

Cc: "[krussell@gov.nl.ca](mailto:krussell@gov.nl.ca) \"Leo Abbass\" <[labbass@gmail.com](mailto:labbass@gmail.com)>, George Andrews <[hvgbcouncillor@gmail.com](mailto:hvgbcouncillor@gmail.com)>, Billy Mackey <[williammackey@hotmail.ca](mailto:williammackey@hotmail.ca)>, Brenda Way <[bfvway@hotmail.com](mailto:bfvway@hotmail.com)>, Shawn Crann <[shawncrann@hotmail.com](mailto:shawncrann@hotmail.com)>, Arlene Michelin <[arlenemic@yahoo.ca](mailto:arlenemic@yahoo.ca)>, Wyman <[manager@happyvalley-goosebay.com](mailto:manager@happyvalley-goosebay.com)>

Good afternoon Mr. Maddocks,

Further to MMSB meetings earlier this year where I have reported on illegal dumping in Happy Valley-Goose Bay, I wish to bring more news to your attention hoping that provincial officials can do some enforcement of the Environmental Protection Act in our region. Since you hold position of a Director for Pollution Prevention in our province, I hope you can also communicate these concerns to other relevant departments responsible for quarry licenses and sawmill operating permits. You have mentioned that we should notify your department and Service NL when we observe these illegal dumping activities in our region. Therefore I have copied Ken Russell from HVGB Service NL Office on this correspondence.

Illegal dumping in the area continues, specifically in the area of Goose River and sand quarry sites. Old sawmill sites are also left without removal of any metal or hazardous material after they finish their operations. Often these sites become further illegal dumping grounds and sites for structural and forest fires.

Yesterday evening (5:45 pm) as I was watching Bald Eagle soar over Goose River I spotted a car pushed into the river bank (Volkswagen license plate HFH 076). This car was not there last Tuesday when I last visited this bird-watching location.

Also, someone has recently brought drums with what appears to be hazardous material (petroleum products smell) and dumped this at the sand quarry road within the same area. Sand quarry has sign of Mealy Mountain Contracting but I do not know if this is current occupant. Please see pictures of what appears to be hazardous material spilling from a drum onto the ground. This is all located close to the Municipal Landfill less than 500 m from the Goose River and near old sawmill and all within municipal boundaries of Town of Happy Valley-Goose Bay.

I have copied Town Manager and Council on this e-mail for their information.

I would appreciate if investigation can be carried in to these activities.

Thank you,  
Lidija

**10. FINANCE AND ADMINISTRATION COMMITTEE-Councillor Chubbs**

The Finance and Administration Committee Meeting was held on August 16, 2012.

1. Audited Financial Statements 2011
2. Street Name Request
3. Interfaith Cemetery Committee
4. Access Payments

Information Items

5. Department Expense Update
6. Professional Development Opportunities
7. Community Outdoor Market

**1. Audited Financial Statements 2011**

Motion # FA08-2012-1

Moved by Councillor Chubbs seconded by Councillor Crann. Motion carried.

Be it resolved that pursuant to *Section 86(1) of the Municipalities Act*, the Town Council of The Town of Happy Valley-Goose Bay approves the 2011 Audited Financial Statements prepared by Walters Hoffe, CA .

**2. Street Name Request**

Motion # FA08-2012-2

Moved by Councillor Chubbs seconded by Councillor Mackey. Motion carried.

Be it resolved that the Finance and Administration Committee recommends that the Town Council of The Town of Happy Valley-Goose Bay add the name Brown to the names of future street in the Town of Happy Valley-Goose Bay.

**3. E.J. Broomfield Memorial Arena Audio/Video System**

Motion #FA08-2012-04

As per Section 214 of the *Municipalities Act, 1999*, and based on the recommendations of CBCL Limited, The Town Council of the Town of Happy Valley-Goose Bay enter into a contract with Labrador Office Essentials Ltd. to provide and install the Audio/Video Equipment for the amount of \$138,910.51. Moved by Councillor Michelin seconded by Councillor Way. Motion carried.

**4. E.J. Broomfield Memorial Arena Wireless Internet**

As per Section 214 of the *Municipalities Act, 1999*, The Town Council of the Town of Happy Valley-Goose Bay enter into a contract with Labrador Office Essentials Ltd. to provide and install the Wireless Internet System for the E. J. Broomfield Memorial Arena in the amount of \$16,632.88. Moved by Councillor Michelin seconded by Councillor Mackey. Motion carried.

**5. Interfaith Cemetery Committee**

The Finance and Administration Committee refers this item to the Municipal Services Committee.

**6. Access Payments**

**7. Nomination to the Board of Directors-MNL**

It was moved by Councillor Mackey seconded by Councillor Crann to nominate Mayor Abbass as Labrador Director, Municipalities Newfoundland and Labrador Motion carried.

**11. APPROVAL OF CHEQUES FROM GENERAL ACCOUNT**

It was moved by Councillor Chubbs seconded by Councillor Mackey to approve the cheques in the amount of \$334,629.31. Motion carried unanimously.

CH #	PAY TO THE ORDER OFF	CH \$	DESCRIPTION
16795	ARVO MCMILLIAN	\$816.44	REGISTRATION DEVLOP. REGULATIONS
16798	CHURCHILL CONSTRUCTION	\$106,692.89	PROGRESS CLAIM #1 STORAGE SHED AT ARENA
16803	ENVIRO SAFE FUEL SYSTEMS	\$988.94	BOTTLES CUTTING GAS/NITRO GAS/SUPPLIES
16807	GOOSE BAY SPORTS	\$2,241.31	MINOR SOFTBALL EQUIPMENT
16808	GOOSE BAY WHOLESALERS	\$2,263.30	SUPPLIES PURCHASED FOR ALL DEPARTMENTS
16809	GOOSE SALES & SERVICE	\$1,061.98	SUPPLIES FOR ALL DEPARTMENTS
16812	HAMILTON SYSTEMS & SALES	\$1,152.05	SUPPLIES FOR ALL DEPARTMENTS
16817	LABRADOR CONCRETE PRODUCTS	\$4,229.87	ASPHALT REPAIRS FOR SPRUCE AVENUE
16823	MEMORIAL UNIVERSITY	\$779.70	FUNDAMENTALS PROJECT MANAGEMENT
16826	MORNEAU SHEPELL	\$727.75	PROFESSIONAL FEES RENDERED JULY 2012
16827	MUNICIPALITIES NFLD AND LABRADOR	\$700.00	MNL CONVENTION FOR CRANE
16830	NFLD & LABRADOR HYDRO	\$1,417.37	MONTHLY BILL JULY
16834	NOTRE DAME AGENCIES	\$509.83	SUPPLIES FOR ALL DEPARTMENTS

16836	PITNEY BOWES	\$2,523.88	MONTHLY BILL JULY
16838	RECEIVER GENERAL RCMP	\$786.76	UNIFORM COMMUNITY CONSTABLE
16839	RBC VISA	\$1,952.78	MONTHLY STATEMENT BROOMFIELD/WHEELER
16840	SAUNDERS EQUIPMENT LTD	\$3,025.46	WATER SEWER SUPPLIES
16841	SMART LABRADOR	\$1,129.72	HOSTING FEES JUNE 2012-MAY 2013
16843	SPEEDY GLASS	\$2,817.23	SUPPLIES FOR ALL DEPARTMENTS
16845	STEWART MCKELVEY STIRLING SCALES	\$1,622.12	PROFESSIONAL FEES
16847	THE TELEGRAM	\$528.77	AD FOR TENDER ON FORTLIFT/PROPOSAL CONSULTANT SERVICES NL
16852	TIM HORTONS	\$530.00	GIFT CARDS EMPLOYEE APPRECIATION DAY
16853	TOROMONT CAT	\$4,990.79	SUPPLIES FOR ALL DEPARTMENTS
16855	TRANSCONTINENTAL MEDIA	\$798.35	ADVERTISING FOR ACCOUNTS CLERK 1 POSITION/CARPENTER/LAB. VISITORS GUIDE
16856	ULTRAMAR LTD	\$2,207.12	MONTHLY GAS/DIESEL CONSUMPTION
16857	VALLEY RENTALS & SALES	\$4,070.55	SUPPLIES FOR ALL DEPARTMENTS
16858	WORKPLACE, HEALTH, SAFETY & COMPENSATION	\$37,684.13	ASSESSMENT STATEMENT MONTH OF JULY 2012
16871	CBCL	\$22,628.25	PROFESSIONAL SERVICES
16875	HICKEY CONSTRUCTION	\$2,350.40	TOPSOIL OTTER CREEK/BALL FIELD/MUDLAKE ROAD
16886	BIRD HOUSE GARDEN	\$4,018.99	LIME/FERTILIZER/SEED
16888	CHURCHILL CONSTRUCTION	\$9,887.50	RENTAL BOOM TRUCK & OPERATOR WATER TREATMENT PLANT JULY & AUG.
16890	ELECTRIC MOTOR & PUMP	\$2,926.25	SUBMERSIBLE PUMP
16891	EMCO CORP.	\$2,180.69	NOZZLE/RETAINING RING
16892	FLOTECH ENTERPRISES	\$3,607.41	SPEED DRIVE
16894	GOOSE BAY AUTO PARTS	\$578.00	SUPPLIES FOR SEVERAL DEPARTMENTS
16895	GOOSE BAY WHOLESALERS	\$904.65	SUPPLIES FOR SEVERAL DEPARTMENTS
16896	GOOSE SALES & SERVICE	\$960.44	SUPPLIES FOR SEVERAL DEPARTMENTS
16897	GREEN LEAF LIMITED	\$1,865.19	MUDLAKE TRAIL/SPORTS PLEX LIME/SEED/FERTILIZER
16898	GREY ROCK	\$4,635.58	RV PARK RESURFACING
16899	GUILLEVIN INTERNATIONAL	\$705.33	HIGH VOLTAGE TAPE
16900	HICKEY CONSTRUCTION	\$7,458.00	DOZER RENTAL
16902	JOE'S AUTOBODY	\$1,785.40	REPAIRS TO VEHICLE
16903	LABRADOR CONCRETE	\$5,359.03	ASPHALT
16906	MARK'S WORK WAREHOUSE	\$1,104.24	UNIFORMS FOR SEVERAL DEPARTMENTS
16908	MISHKUSS ELECTRIC	\$7,725.81	REPAIRS AT ARENA
16912	ORKIN CANADA	\$696.65	MAINTENANCE AT ARENA
16913	PROFIRE SALES & SERVICE	\$1,109.95	MAINTENANCE OF FIRE EXTINGUISHER
16916	SAGA ENTERPRISES	\$2,917.90	RENTAL OF TRUCK AND FORKLIFT ARENA
16918	SLIPPERS & THINGS	\$546.64	GIFTS FOR HMCS GOOSE BAY VISIT
16919	SPEEDY GLASS	\$1,008.09	WINDSHIELD/TIRE REPAIRS
16920	SPORTS INTER PLUS	\$1,106.84	PALLET CHAULK
16921	SWITCH ELECTRICAL	\$7,823.56	ELECTRICAL REPAIR AT ARENA
16923	THE NORTH WEST COMPANY	\$1,111.25	SUPPLIES FOR SUMMER REC
16925	VALLEY CONSTRUCTION	\$16,551.68	PAYMENT OF GARBAGE CONTRACT
16927	WESTERN PUMP SERVICES	\$32,826.50	SUPPLY & INSTALL PANEL LIFT STATION #4
	<b>TOTAL</b>	\$334,629.31	

It was moved by Councillor Chubbs seconded by Councillor Way to release the following cheques from the Waste Water Treatment Plant Account:

CH #	PAY TO THE ORDER OFF	CH \$	DESCRIPTION
998886	Churchill Construction	313,288.52	Claim #6
998887	Colby Management	253,573.30	Claim #2
	Colby Management	294,517.10	Claim #3
	Colby Management	786,722.42	Claim #4 (Total \$1,334,812.82)
998888	Glenn Corporation	1,513,112.23	Claim #2

## 12. COUNCILLORS FORUM

### Councillor Mackey

-Councillor Mackey addressed those in Council Chambers with a heavy heart as he tendered his resignation from Council. He stated that he has enjoyed serving on Council and offered thanks to past and present Council, the community for giving him the opportunity to serve the Town and the gallery for coming to Council meetings with their opinions on important Town matters. He said he came to Happy Valley-Goose Bay in 1971 and has called it home ever since. He advised that he is retiring and will be moving to Port Hope, Ontario to be with his children and grand children, but Happy Valley-Goose Bay will always be his home.

Deputy Mayor Andrews, Councillor Chubbs, Councillor Way, Councillor Crann and Councillor Michelin all agreed that it has been a pleasure working with Councillor Mackey and they will miss his contribution to Council and the whole community. They wished him all the best in his retirement and take pleasure in being closer to his family.

### Councillor Chubbs

-Councillor Chubbs thanked the community for being pro-active by talking to Council and telling us what we should pay attention to.

-Councillor Chubbs said that people were pleased with the Scrap Metal Collection and that it was free of charge, however, they would have appreciated more advance notice to prepare for the collection.

-Councillor Chubbs was pleased with the improvements to the RV Station. She said it was welcomed by local people who have recreation vehicles and based on stats from the Visitor's Information centre, there was quite a number of visitors to the area with RV's.

### Councillor Crann

-Councillor Crann commented on how well Happy Valley-Goose Bay has been represented in soccer on the regional and provincial level, bringing home several medals. He always congratulated the Special Olympics Team for their achievements at the Summer Games.

**Councillor Michelin**

- Councillor Michelin thanked Councillor Mackey for taking her under his wing when she came on Council three years ago. She said he has been a good friend and colleague and wished him all the best in his retirement.
- Councillor Michelin said the soccer team is in England representing Happy Valley-Goose Bay and doing well.
- Councillor Michelin encouraged everyone to come out to the Charity Breakfast on Thursday in conjunction with the HMCS Goose Bay with all funds going to the Special Olympics and the SPCA.
- Councillor Michelin said she is pleased to see all the new home constructions and people taking pride in their properties with landscaping and beautification.
- Councillor Michelin questioned the salt trucks parked at the arena and stated that we have told the Department of Highways that we do not want salt on Hamilton River Road. She asked that the Town Manager check into this again.
- Councillor Michelin asked that the Town Manager look into getting a light installed at the DOT Hill as it is very dark there.

**Councillor Way**

- Councillor Way announced two major projects for this fall; Industrial Land Strategy and Review of Housing for Temporary Workers. She said that public input will be very important and they encourage the public to keep an eye open for notices of public meetings and take advantage of the opportunity to provide their comments. She anticipates the first public meeting will happen early fall.
- Councillor Way attended the opening of the Fine Arts Dance School and said it is a really nice set up.
  - Councillor Way said she is pleased to see hydro seeding on Hamilton River Road. She said it would be nice to see some hydro seeding in the Valley.
  - Councillor Way commented on the need for proper house numbering, as it can be confusing for Emergency Responders.
  - Councillor Way asked that a letter of thanks be sent to our volunteer firefighters.

**Deputy Mayor Andrews**

- Deputy Mayor Andrews referred to Councillor Mackey's resignation and said that he can say that unequivocally, Councillor Mackey has attended to each and every duty that he has done from a Council perspective. He feels he has served the community well and he will certainly be missed by Council and the community.
- Deputy Mayor Andrews spoke of the recent passing of long time Town employee Ray Anderson.
- Deputy Mayor Andrews said the Atlantic Caucus of the Federal Government were in Town and he attended two press conferences held by Minister McKay and Minister Valcourt, announcing \$6.5

million for our community. He suggested we send a letter to Minister Penashue's office thanking him for bringing the Atlantic Caucus here.

-Deputy Mayor Andrews said the salt trucks in the arena parking lot concern him as the parking lot is already in poor condition. He feels that if the Province is bringing them here, they should provide somewhere for them to park. The arena parking lot should not be temporary workers accommodations.

-Deputy Mayor Andrews said he is very pleased with the work the Town staff has been doing. Even with the challenge of relocating the summer program, things went very well.

-Deputy Mayor Andrews encouraged people to get out and attend the events scheduled around the HMCS Goose Bay visit.

-Deputy Mayor Andrews passed along the Mayor's regrets, saying he was supposed to be back in Town, but was delayed by a few days.

-Deputy Mayor Andrews welcomed new employees Sheila Mclean and Ilene Watson to Council Chambers.

There being no further business the meeting adjourned at 7:00 PM

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MAYOR LEO ABBASS

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TOWN CLERK HAYWARD BROOMFIELD