

The 11th meeting of the 11th Elected Town Council of the Town of Happy Valley-Goose Bay was held on April 29, 2014 at 5:00 PM and called to order by Mayor Snook.

Members Present:

Mayor Jamie Snook
Deputy Mayor Cora Hamel-Pardy
Councillor Tony Chubbs
Councillor Jackie Compton Hobbs
Councillor Bert Pomeroy
Councillor Shannon Tobin

Also Present:

Town Manager Wyman Jacque
Town Clerk Hayward Broomfield
Confidential Secretary Kathy Eddy

Regrets:

Councillor Tanya Michelin

1. ADOPTION OF THE AGENDA OF THE 11th MEETING

It was moved by Councillor Chubbs seconded by Councillor Pomeroy to adopt the agenda of the 11th meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

Mayor Snook noted that May is Salvation Army month and recognized the good work the Salvation Army does.

He welcomed all those in attendance and reminded everyone of the Delegation Policy, that delegates would have 5 minutes to speak to their topic and that in the future delegates must notify the Town Clerk or Confidential Secretary at least 24 hours prior to the Council meeting.

2. DELEGATIONS

- a) Reg Bowers-Mr. Bowers spoke on behalf of the seniors in Happy Valley-Goose Bay who do not support the 300% tax increase. He said there was a meeting on April 10th for these seniors to voice their concerns about this tax increase and they heard from many different people from Firefighters to single women who are struggling with this huge increase. He said seniors are on a fixed income, some with high medication costs as well as many having to travel for treatment. He said he has requested a meeting with both the Mayor and Deputy Mayor and was amazed that according to Policy he first had to supply the names of the committee members. He said he has supplied the information and to date there still has not been any reply with a meeting date. Mr. Bowers said Council says they are listening to the public; however at the last meeting that lasted all of 7 minutes, the Public was not allowed any input. Mr. Bowers said he is presenting 1014 written requests from the people of this community and he is requesting Council rescind the motion and return the senior mil rate to 2.5 mils.

Mr. Bowers went on to say that they have been watching the actions of Council and that they don't feel this Council is meeting the requirements of a Municipal Government. He said that at the March meeting Council claimed that the budget could not be changed. He said according to Section 88 of the Municipalities Act, the budget can be changed at any time. He said this discount that Council has implemented is only for this year and next year will be even harder for the seniors.

Mr. Bowers referred to Council's campaign promises of openness and transparency. He made reference to some Councillors having a conflict of interest. He made reference to the 1014 letters presented here today and asked Council if they are still in support of the motion. He asked that Council consider their actions, show compassion and rescind the motion.

Mayor Snook said it is Council's responsibility to implement policy and it has been effective in collecting taxes. He thanked Mr. Bowers for the submitted letters.

Councillor Chubbs said that within 60 days of being elected, all Councillors filed a Conflict of Interest Statement and nobody was declared in conflict.

- b) Wilbur Patey- Mr. Patey said he is very disappointed with this Council. He said he supported Councillor Michelin, Councillor Pomeroy and Councillor Chubbs and they said they would do whatever they could for seniors and they did not follow through. He said he did not support Mayor Snook because he felt he needed to get his feet wet before he could take over. He felt he was getting a lot of his information from the Town

Manager. He said all this speaking is useless, it's not sinking in and we've got to find something better. He said this Council has 42 more meetings and then we're going to put seniors in there and get this Town back on track.

- c) Jim Saunders-Mr. Saunders said he attended the budget meeting on March 7th and he said the seniors increase was put forward, seconded and voted on with no discussion. He questioned how there could be openness with no discussion. He said you then had a 7 minute meeting where there was a motion made, seconded, voted on and again no discussion. He said Council voted unanimous, 100%, with no discussion; shouldn't you at least debate the motion first?
- d) Leo Hagerty- Mr. Hagerty addressed the need for a larger area to hold Council meetings and suggested this could be paid for from the increase in senior's taxes. He then went on to say that the concerns raised here today are falling on deaf ears. He said he feels Council is arrogant, inexperienced and fracturing the stability and harmony of this Town. He said Council needs to resolve this issue once and for all.
- e) Wayne Legrow- Mr. Legrow said he is frustrated with all this that Council has suggested a Senior's Advisory Committee when it is clear that Council has no idea what the seniors needs are. Mr. Legrow asked how many of the approximate 339 seniors properties applied for discounts and how many have received the original 75% discount.

Mayor Snook said that as of today there were 43 applicants for the original discount that had income less than \$33,500. He said 75% of those have improved and now gotten 100% rebate under the new tax system. Of the applications, 84% were seniors and the remaining 16% were of other ages. Mayor Snook said the policy is working as Council intended. He said it is unfortunate that people think Council is not listening because there are 32 more people that are now eligible for discounts at either 50% or 25%. He said to date \$60,000 has been given back in discounts. He said Council will provide an update at the end of the year. He reminded everyone that the last day to receive the early payment discount of 5% is Friday, May 2nd.

- f) John Wall-Mr. Wall referred to the Senior's discount application and the documentation necessary to receive the discount. He said the application asks for the total household income as provided on your Revenue Canada Notice of Assessment. He said he received a letter from the Privacy Commissioner saying that it is within the Town's jurisdiction to collect T-4's from seniors in order for them to qualify for the discounted tax amount. He noted that the letter makes no mention of the Revenue Canada Notice of Assessment. He questioned whether a statement from your tax preparer that has been dated and signed would be accepted. He asked for clarification. The Town Clerk responded saying

The Town asks for the Revenue Canada Notice of Assessment because it is consistent. Mayor Snook asked that Mr. Wall provide a copy of the letter to Council so they can read, consider and follow up on it.

- g) Jim Learning- Mr. Learning said he supports this Council and he thinks they are taking on the responsibilities and living up to what past Councillors didn't do. He said it is encouraging to see people come here and fight for their rights, he just wishes they would put a little energy into fighting for the future, for the kids. He referred to Muskrat Falls and said when that bill comes due, they can meet all they want, they won't get any satisfaction, the bills will be sky high and our kids will be gone.
- h) Frances Winters- Mrs. Winters asked if when a motion is passed, does everyone have to agree on everything? She said this is how it seems here and it seems like whatever the Mayor says goes. She said she is disappointed in the female members of Council, she thought they would stand up for the seniors. She said her neighbor got her tax bill and it was much larger than it was last year. She said she came to the Town Office and she was told she couldn't get any money back. Town Manager Wyman Jacque told her the rebate application can be submitted at any time and to come to the Town Office and it will be addressed.
- i) Keith Russell- Mr. Russell thanked all the seniors for coming out to address this very important issue. He acknowledged that Council, as all elected officials have a tough job to do. He said he is here today because he believes it is his job to work in the best interest of as many people as possible and do the greatest amount of good. He said with the overwhelming response to the changes in the tax regime, he could do nothing else but come here tonight to say a few words. He acknowledged that our Town is growing and there is a need for increased revenue for future projects, but the seniors are the ones who built this community and these increases should not be at their expense. Mr. Russell said he can appreciate the concession for putting this off for a year and he understands there is still more data to come. Mr. Russell said he has come here tonight because the seniors have reached out to him; they want their voices heard and that is obvious with over 1000 signed letters and he pledges his support to them. He said there has to be another way to raise different revenue streams. He added that as MHA for Lake Melville, he is willing to work with the Mayor and Council to do whatever it takes to find another way to get enough revenue to pursue and be successful with future projects.

Mayor Snook thanked Mr. Russell for his comments and said he looks forward to working closely with the Province to generate new revenue and do as much as we can

for this Town. He said unfortunately with this particular issue there are a lot of points that, at the end of the day, they will have to agree to disagree on. He agreed with Mr. Russell that Council set out to do the greatest amount of good for the greatest amount of people and the policy was put in place. Mayor Snook passed along thanks to all those that came out and made delegations today.

3. ADOPTION OF THE MINUTES OF THE 9th and 10th MEETING

- a) It was moved by Councillor Compton Hobbs seconded by Deputy Mayor Hamel-Pardy to approve the adoption of the minutes of the 9th meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.
- b) It was moved by Councillor Chubbs seconded by Deputy Mayor Hamel-Pardy to approve the adoption of the minutes of the 10th meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

4. CORRESPONDENCE

There were 18 Incoming Letters and 2 Outgoing Letters in the Council Package. There was also 1 Proclamation recognizing Cancer Awareness Month.

5. MUNICIPAL SERVICES-Councillor Shannon Tobin

It was moved by Councillor Tobin seconded by Councillor Pomeroy to approve the Municipal Services Committee Report dated April 14, 2014 with 2 recommendations. Motion carried.

The Municipal Services Committee met on Monday, April 14th at 7:15 PM. Councillor Tobin acknowledged that Mr. Wayne Wall was not in attendance and has since tendered his resignation. Committee discussed the Public Works Manager's Report and the ongoing operations of the department, such as spring thaw, run off and pot holes.

Municipal Services Committee Minutes
Monday, April 14/14

Present: Chair/Councillor Shannon Tobin, Mayor Jamie Snook, Councillor Bert Pomeroy,
Confidential Secretary Kathy Eddy

1. Meeting called to order **at 7:15 PM**
2. Review of Previous Minutes and Action Items
3. Manager's Report
 - a. *Public Works*
Committee reviewed the report.
 - b. *Water & Sewer*
Committee reviewed the report.
 - c. *Fire Department*
No update at this time.
4. Discussion/New Business
 - Building Canada Fund, Project #26712 & 26713
Defer to Committee of the Whole
 - Information Item-Implementation of Water Meters for Industrial and Commercial Properties
5. Recommendations
 - a. **Notification of Boil Water Advisory-Committee recommends that Council adopt the "Notification of Boil Water Advisory"; Policy P0040 attached. Moved by Councillor Tobin and seconded by Councillor Chubbs. Motion carried.**
 - b. **Committee recommends Council tender for the replacement of pumps and motors at D-42 Northside Reservoir. Moved by Councillor Tobin and seconded by Deputy Mayor Hamel-Pardy. Motion carried.**
6. Date of Next Meeting **Monday, May 12th @ 4:45 PM**
7. Adjournment **at 8:10 PM**

MONTHLY ACTION REPORT

1.	Post the link for the Water Quality Report on Basecamp.	Responsible: Kathy Status: Complete
2.	Provide monthly updates on Water Meter Installations.	Responsible: Wayne Status: Ongoing

6. COMMUNITY SERVICES AND RECREATION-Councillor Jackie Compton Hobbs

It was moved by Councillor Compton Hobbs seconded by Councillor Tobin to approve the Community Services and Recreation Committee Report dated April 8th.

The Community Services and Recreation Committee meeting was held on Monday, April 8th at 6:30 PM. Committee discussed the RFP for the re-profile of Kinsmen Parking lot, the MYCW approval of the Splash Pad, upgrades to playgrounds, the Tender for renovations to the Arena and Town Hall and installation of the Digital Sign (Tentative May 31st). The arena is in full summer operations with the regular soccer program. On the horizon is Wrestling on May 20th as well as, Lab Cup, Expo Labrador and Toopy and Binoo.

Community Services & Recreation Committee Minutes

April 8, 2014

1. CS&R Manager's update
 - a. Ongoing projects
 - i. EJ Broomfield Arena Renos
 - ii. Digital Sign
 - iii. Wellness Centre
 - b. Upcoming events
 - c. Playgrounds
 - d. Splash Pad and Grants
 - e. Atlantic Recreation and Facilities Conference and Trade Show - April 23-25
 - f. Recreation NL AGM and Conference – May 30 -31
 - g. Toopy and Binoo – June 14
 - h. Minor Soccer
 - i. Summer projects

2. CS&R Recommendations

8

a. Phase 2 of the Wellness Centre

Issue a request to Municipal Affairs to continue with Phase 2 of the Wellness Centre Feasibility Study by extending the current contract with Sheppard Case Architects Inc. and given the appropriate approvals; to move on to Phase 2 as outlined by Municipal Affairs for the Wellness Centre Feasibility Study as soon as possible by committing a maximum share of 30% of Town funds toward the project. Moved by Councillor Compton Hobbs and seconded by Deputy Mayor Hamel-Pardy. Motion carried.

At the January 23rd, 2014 Public Council meeting, Sheppard Case Architects Inc. was selected as the successful bidder for Prime Consultant Services to undertake Phase 1 of the Town's Wellness Centre feasibility study.

Based on the current information we have already received, Sheppard Case Architects have proven the company and their sub-contractors are more than qualified to continue working on the original intent of the phased approach to the development of a wellness centre in Happy Valley-Goose Bay.

CS&R have met with the staff sub-committee to discuss the future phases as directed by Municipal Affairs. In discussions, it was determined that continuing onto future phases with the same Prime Consultant will identify savings through a seamless transition through the phases. In those discussions it was proposed that the Town submit a letter to Municipal Affairs to issue the approval to continue with future phases using the same Prime Consultant. This will expedite the work and position the Town to complete all the Phases in an efficient manner.

There are at least 2 funding options at the Town's disposal. Municipal Affairs has approved Phase 2 as a project under Multi Year Capital Works funding and ACOA has claimed to be receptive for a proposal to be submitted under their Business Development Program (Program that funded 75% of Phase 1).

Action being taken

CS&R will develop and submit a proposal to ACOA for 75% of the funding toward the costs of Phase 1.

CS&R will draft a letter for the Mayor's signature to the Minister of Municipal Affairs requesting that the Town be able to extend the contract with Sheppard Case Architects into Phase 2 of the Feasibility Study.

b. Expo Labrador

Committee recommends Council approve the request from Expo Labrador to obtain and operate a Special Events Liquor License for the date of Monday, June 23, 2014 from 6:00-11:00 PM at the E.J. Broomfield Memorial Arena. Moved by Councillor Compton Hobbs and seconded by Councillor Tobin. Motion carried.

3. CSR Action Items

4. Other Business

- a. RFP to Re-profile Funds for Outdoor Recreation Complex and Kinsmen Park

5. Date of next meeting

- a. May 5, 2014 – 4:45pm

7. DEVELOPMENT, PLANNING AND PUBLIC ENGAGEMENT-Councillor Bert Pomeroy

It was moved by Councillor Pomeroy seconded by Councillor Chubbs to approve the Development, Planning and Public Engagement Committee Report dated April 10th. Motion carried.

The Development, Planning and Public Engagement Committee met on April 10th at 4:45PM. Committee discussed the report from the Town Planner and the Report from the Director of Community Development and Research. Committee also discussed a number of issues including land applications and information items.

**Development, Planning and Public Engagement Committee Minutes
April 10, 2014**

Present were: Chair, Councillor Bert Pomeroy; Councillor Tony Chubbs, Dir. CD&R Karen Wheeler, Town Planner Ilene Watson-Grant.

Regrets: Mayor Jamie Snook, Councillor Jackie Compton Hobbs, Town Manager Wyman Jacque, Mun Tech Ashley Normore

Meeting called to order at 4:50 PM

Development and Planning

Committee discussed the following applications and made the following recommendations:

1. Crown Land Applications

a. Land Application – Glenn Corporation Limited

The Development, Planning, and Public Engagement Committee recommends that Council; *Support the application for a Crown grant for the ski runs provided the grant is a supplement to, and forms part of, the existing grant for the facilities at the base of the ski hill. Moved by Councillor Pomeroy and seconded by Councillor Chubbs. Motion carried.*

b. Land Application – Ashley Normore & Ryan Kearley

The Development, Planning, and Public Engagement Committee recommends that Council; *Support and Approve the application from Ashley Normore and Ryan Kearley for a 59.560m by 5.075m by 60.23 triangle piece of Crown Land at 5 Grenfell Street to square off the property; matching the Crown Land map attached. Moved by Councillor Pomeroy and seconded by Councillor Tobin. Motion carried.*

c. Land Application – Labrador Coatings

The Development, Planning, and Public Engagement Committee recommends that Council; *Support and Approve the application from Labrador Coatings for a 100ftx200ft piece of Crown Land at the end of Elizabeth Avenue with the following condition;*

- *The applicant is required to relocate the drainage at their own expense and at no cost to the town.*

2. Discretionary Land Use Applications

a. Seasonal Residence – Renee Davis

The Development, Planning, and Engagement Committee recommends that Council; *Defer the application from Renee Davis for a Seasonal Residence on Northwest River Road due to a lack of information and policy regarding seasonal residential cabins used year round, safe access, and services, and,*

Support an interim policy to defer comment on Crown Land applications for seasonal residential Crown grants accessed from Northwest River Road and the Trans Labrador Highway and the

accompanying “seasonal residential” discretionary land use applications until a policy is considered by Council regarding the seasonal residential Crown grants and the questions of year round use, safe access, and services. Moved by Councillor Pomeroy and seconded by Councillor Chubbs. Councillor Compton Hobbs voted against the motion. Motion carried.

Action: Planner to provide information to Committee of Whole regarding seasonal residential options for potential development of policy. Furthermore, to contact Dept. TW regarding their policy on access to controlled roads.

b. Child Care – Joan Hunt

The Development, Planning, and Public Engagement Committee recommends that Council; Support and Approve the application from Joan Hunt for Child Care at 4 Chaulk Street with the following conditions;

- In accordance with section 47;
- Must have approval under the provincial child care services act.

Moved by Councillor Pomeroy and seconded by Councillor Compton Hobbs. Motion carried.

Action: Inquire with Supervisor of Assessment and Taxation how this type of business is taxed.

3. Information Items

a. Street naming

Action: revised policy developed for Council’s consideration on street naming process.

b. Request form surveyor to present to committee

Action: Committee agrees to request for presentation at next committee meeting April 15 at 4:45. Contact delegation with details of meeting time.

c. Transfer of land for West of Hefler **Deferred to Committee of Whole**

d. Briefing regarding the potential development on Churchill Street

(Not pending for 2014 as per Committee of Whole discussion March 2014)

Action: contact Dept. of Municipal Affairs regarding auction process of land sales and their interpretation of section 201 of the Municipalities Act, 1999.

e. Parking near Grand Lake Road

Action: Staff to review options for parking in the area; identify land that can be acquired or license to occupy; contact Dept TW on easement, access and snow clearing.

Community Development & Research

1. Director Report – reviewed the report and discussed the following items:
 - a) MYCW presentation – will be having a separate meeting with Council/Managers
Action: development of a strategy to roll out information on projects to the public
 - b) New fiscal framework consultations – will be discussed at Committee of Whole if Town will be forwarding their comments regarding this issue
Action: contact MIGA to see if any consultations coming to this area
 - c) Youth Representative – will wait until legislation is enacted
Action: develop draft TOR for both a youth and a senior advisory committee
 - d) Proposed hydro rate increase representation
Action: options for representation to be provided to Council. A teleconference to be set up with municipalities involved to discuss next steps
 - e) Accommodation fee
Action: meeting to be set up with operators end of April
 - f) Economic Development Accord will be presented at the MNL Symposium in Gander May 1-3
 - f) Strategic Plan
Action: contact consultants requesting their interest/price on providing their services to conduct a strategic plan and to provide a proposal for Council's consideration
2. Other Business
 - a. Expo Labrador - information item; announcement to be made at meet and greet; registration information provided for Council consideration of attendance to events.
3. Next Meeting
Thursday, May 15 @ 4:45
4. Adjournment: 7:00 pm

8. ENFORCEMENT-Councillor Tanya Michelin

In Councillor Michelin's absence it was moved by Councillor Chubbs seconded by Councillor Compton Hobbs to approve the Enforcement Committee Report dated April 8th. Motion carried.

The Enforcement Committee met on Tuesday, April 8th at 4:30 PM. The meeting began with a conference call with MMSB regarding illegal dumping. Committee discussed the Manager's report and highlighted the increase in speeding in Town and the need for the digital speed signs. Committee reviewed the complaints report and was pleased with the detailed format. There was also ongoing discussion about the use of fireworks and the implementation of a pamphlet to be given to all fireworks distributors. Committee briefly discussed the MOU between the Town and the RCMP and has it uploaded to Basecamp for all of Council's review and commentary.

Enforcement Committee Minutes
Tuesday April 8, 2014

Present: Chair/Councillor Tanya Michelin, Mayor Jamie Snook, Councillor Tony Chubbs, Councillor Jackie Compton Hobbs, Constable Cliff Sampson, Confidential Secretary Kathy Eddy

1. Meeting called to order at 4:45 PM
 - a. Conference call with MMSB on Illegal Dumping

Committee held a conference call with MMSB regarding illegal dumping. There was discussion about putting in a camera system; the maintenance required, laying charges and disclosure packages with local authorities. There was also discussion about the Human Resources aspect and training involved.
2. Review of Previous Minutes and Action Report- **No errors or omissions.**
3. Manager's Report
 - a. *Community Constable*

Committee reviewed the attached report and highlighted the issue of increased speeding in certain areas of Town. He said he has issued 25 summary offence tickets that relate to approximately \$7500 in fines.

b. *Review of complaints report*

Committee reviewed the Complaints Report and noted that it is a very thorough document. One thing they would like to see added to the report is confirmation that the complainant has been notified of the action taken.

c. *Review animal control report*

Revised to reflect correct dollar amount collected to date.

d. *Review RCMP monthly stats report*

Uploaded to Basecamp for Council's review.

4. Discussion/New Business

a. Fireworks Training

Letter from Lawyer Jonathan Dale uploaded to Basecamp for Council review. There was also information attached about Fireworks Training and committee queried whether this is something our staff should have and if the fireworks provider in Town have this training.

b. MOU RCMP/Town

The MOU has been uploaded to Basecamp. Committee felt that all of Council should review the MOU and provide their comments. Councillor Michelin suggested that once it has been reviewed on the Committee level, Council forward their concerns/changes to Howard Fitzpatrick and then meet with him. Committee agreed we need to ensure the needs of all parties concerned are met.

c. Access and Availability of Town Constable to Complainants (Locate Office in Town Hall)
Deferred

d. Request to Staff to Determine Permits and Use for Commercial Lots on Burnwood Drive
This item has been moved to the Action Report.

5. Recommendations

a. Adopt snow vehicle regulations

Committee recommends that Council adopt the revised Snow Vehicle Regulations attached. Moved by Councillor Chubbs and seconded by Deputy Mayor Hamel-Pardy. Motion carried.

b. Adopt dog/cat regulations

Committee recommends Council adopt the revised Dog/Cat Regulations attached. Moved by Councillor Chubbs and seconded by Councillor Compton Hobbs. Motion carried.

6. Review of Short-term/Long-term Priorities

Short-term

1. Revision of Taxi regulations
2. Animal Control
3. Fireworks-education
4. Traffic advisory
5. Annual Performance Plan

Long-term

1. Improvement in By-law enforcement
2. Increase in public safety
3. Traffic regulations of parking commercial vehicles on right of ways

7. Date of Next Meeting **Tuesday, May 13th at 4:45 PM**

8. Adjournment at **6:40 PM**

MONTHLY ACTION REPORT

1.	Develop Fireworks Brochure that will include fire risk, consideration of neighbors and effects on Pets.	Responsible: Const. Sampson Status: Ongoing
2.	Develop a section regarding Fireworks to be added to the current Noise Regulations	Responsible: Const. Sampson Status: Ongoing
3.	Contact Jonathan Dale to have revisions to Taxi Regulations ready for next committee meeting.	Responsible: Const. Sampson Status: Ongoing
4.	Request copy of MOU from Inspector Cahill and post on Basecamp for Council to review.	Responsible: Const. Sampson Status: Complete

5.	Request copies of revised CAT/DOG Regulations and SNOW VEHICLE Regulations from Jonathan Dale for recommendations at April committee meeting.	Responsible: Const. Sampson Status: Complete
6.	Contact John Kelland to see if he has any Fireworks Training.	Responsible: Const. Sampson Status:
7.	Staff to Determine Permits and Use for Commercial Lots on Burnwood Drive. <i>Mun. Tech to gather info on what businesses are operating and under what permit conditions.</i>	Responsible: Jacque/Normore Status:

9. ENVIRONMENTAL-Councillor Tony Chubbs

It was moved by Councillor Chubbs seconded by Councillor Pomeroy to approve the Environmental Committee Report dated April 9th. Motion carried.

The Environmental Committee met on Wednesday, April 9th at 4:45 PM. The meeting started with a presentation and discussion by Grand Riverkeepers on Muskrat Falls and the North Spur. The group had some concerns about the Town’s emergency evacuation procedure should there be a catastrophic failure of the North Spur. Committee had ongoing discussions about Healthy Waters Labrador and the upcoming SAM Conference which Councillor Chubbs will be attending on behalf of the Town.

Environmental and Emergency Preparedness Committee Minutes
Wednesday April 9, 2014

Present: Chair, Councilor Tony Chubbs, Councilor Tanya Michelin (departed 6:00 PM), Councilor Shannon Tobin (departed 5:45 PM), Superintendent of Works, Mr. Frank Brown, Mayor Jamie Snook (departed 5:45 PM)

Guests: Grand River Keepers: Mr. Eldred Davis, Ms. Roberta Benefiel, Ms. Robin Goodfellow-Baikie (left 5:30 PM)

Regrets: Town Manager, Wyman Jacque, Confidential Secretary, Kathy Eddy

1. Meeting called to order at 4:45

2. Presentation and Discussion by Grand River Keepers on Muskrat Falls and North Spur.
Ms. Benefiel had previously provided documents and presentations that were circulated to all of council. Two documents, Outline of Serious concerns on the adequacy of landslide analysis at the north spur, Muskrat Falls (January 2014) and Legal and safety issues relating to the landslide risk at the North Spur (17 March 2014) were presented and discussed. The group had some concerns on 1. If the Town had an Emergency Response Plan, and 2. If the ERP addressed the Evacuation of the Town in case of a catastrophic failure of the North Spar due to a land slide. Secretarial Note: Chair called Fire and Emergency Services, Mr. Andrew Lefrense on 14 Apr 2014 and confirmed that the Town's ERP does contain an evacuation plan for flooding and the current new version of the ERP is being review and still contains an evacuation plan.
3. Review of Previous Minutes and Action Items
4. Manager's Report Superintendent of Works (Annex A)
5. Discussion/New Business
 - a. Town Clean Up **1st week of June (4 weeks duration)**. Superintendent of Works indicated that if HWL is ready they can remove some garbage for them at the same time. **Councilor Michelin to take back to HWL.**
 - b. Trail Connectivity Project (Town Planner, Town Technologist) – **on going**
 - c. Emergency Response Plan. **In Stakeholder Review**
 - d. Alternate Power Unit (APU) for Town Hall and Fire Hall. Town Manager- **No Update.**
 - e. Stewardship Association of Municipalities; 2-3 May 2013, Hawk's Bay. Town Manager to prepare slide presentation focusing on HWL partnership and Birch Island Project. **No Update**
 - f. AED for Town Hall – **Recommendation proposed**
6. Review of Short-term/Long-term Priorities
7. Recommendations
 - a. *Whereas the Town of Happy Valley-Goose Bay oftentimes has large numbers of people in attendance at the Town Hall for staff and council meetings, public council*

meetings, social and ceremonial functions which can often involve 50 to 100 people, be it resolved that the Environmental and Preparedness Committee recommends to the Town Council of the Town of Happy Valley-Goose Bay, to purchase an AED (Automated External Defibrillator) at an approximate cost of \$1,500 to be installed at the Town Hall. Moved by Councillor Chubbs and seconded by Councillor Compton Hobbs. Motion carried.

8. Date of Next Meeting Wednesday, May 7th at 4:45 PM

9. Adjournment- Meeting adjourned at 6:30 PM

MONTHLY ACTION REPORT

1.	Superintendent of works to have a draft of the RFP at the next committee meeting. (Carried over from 22 Oct 13).	Responsible: Brown Status: Not initiated as awaiting digital draft RFP. Scrap Metal contract with Newco expires 30 May 2014
2.	Town Manager had discussed with contractor and will also inquire from MMSB if there is a funding program we can take advantage of to transition into bins as the proposed cost is \$100 each x 3,000 households = \$300,000. (Carried over from 13 Mar 14)	Responsible: Jacque Status: No update. Request MMSB member Mr. Reg Bowers to be invited to the next meeting and provide presentation on funding programs (Kathy to contact Mr. Bowers.
3.	Town Manger awaiting response from MMSB and provided program description and design of container attached. DM questioned if Sharps could be collected in this container or another program as well. (Carried over from 13 Mar 14)	Responsible: Jacque Status: No update. Chair indicated that the HHW container is fairly simple as observed in Lab West Regional Waste Facility. Photos sent to all council.
4.	Superintendent to provide a list of problem areas of ditching/grass to roads within Town roads Right of Way. (Carried over from 22 Oct 13).	Responsible: Brown Status: List being compiled.
5.	Superintendent of Public Works and Community Constable to provide a draft list of problem areas of illegal campsites. (Carried over from 22 Oct 13)	Responsible: Brown/Sampson Status: GPS coordinates and maps provided to Enforcement Committee from Healthy Waters Labrador by Chair and Councilor Michelin. This item referred to Enforcement Committee for further action.

6.	Town Manager to draft a letter to HWL to ensure that there are no misunderstandings on agreement. (13 March 14).	Responsible: Jacque Status: No update.
7.	“Greener Tomorrow” program. Copy of letter Town Manager sent to Manager of North Mart to be forwarded to GM of North West Company. (Carried over from 5 Dec 13)	Responsible: Jacque Status: Letter dated 31 January 2014 to local Northmart Manager Mr. Richard Thomas by Wyman Jacque. Call made by Chair 14 Apr 2014.
8.	Easement landscaping and gravel trail (i.e. per 30’ x 200’ area). Costs provided by Superintendent of works: 1. Pottle & Mitchell Streets waterline easement. \$16,000 attached 2. Churchill Street & Michelin @\$5,000; 3. Churchill Street from White Crescent pole easement @\$25,000. Budget identifies only \$10,000 allotted. Query to Finance Committee by Town Manager. (Carried from 20 Jan 14)	Responsible: Jacque Status: No update on budget. Pottle/Mitchel Street waterline easement top priority.
9.	Bert’s Loop” sign presentation. Chair to coordinate with Norbert May. (Carried from Oct 13). Presentation made on Tuesday 1 Apr 2014, carried on Labrador Morning, The Labradorian, Here and Now, National Post and National CBC Radio On the Go with Carol Off.	Responsible: Mr. Brown Status: Token Sign being ordered to present to Bert with Town engraving.
10.	Order Signage for brush dump site. Superintendent of Works indicated that he has talked to the 4 contractors that use the brush dump and he ordered them to clean it up in the spring or they will not be permitted to use it and will be charged the tipping fee at the municipal landfill. (Carried from 20 Jan 14)	Responsible: Brown Status: No update
11.	Regional Landfill Facility Study – Bae Newplan 50% report 2 months overdue. Mr. Brown has called 3-4 times and sent e-mail. Chair sent e-mail and they are suggesting conference call	Responsible: Brown Status: Mr. Brown to schedule a meeting/conference call update and request a draft of the report before next meeting.
12.	Household Hazardous Waste Collection date set for Saturday 24 May 2014 (MMSB)	Responsible: Mr. Brown Status: Prepare local advertisement.

Long Term Projects (Goals) 1-4 years

1. Central Labrador Waste Management Authority (and Facility)

Ongoing discussions and updates.

2. Healthy Waters Labrador Birch Island Project (Municipal Stewardship Agreement)

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Letter of support provided by Town in February 2014, agreements for in-kind Town contribution, final ownership and long term maintenance being drafted by Town Manager.

3. Tooktoshina – EP Site, Potential Park/Wetlands area to be reclaimed with walking trail and grass summer.
4. Community Recycling Program - **Greener Tomorrow, New Garbage Bins, Recycle Bins etc.**

Short Term Projects (Goals) <1 year

1. By-law enforcement uncovered and unsecured loads (with EC)

Some enforcement success at the landfill. Tanya did an interview with CBC 2013. Need more blitzes.

2. Exposed Sand Reduction (street right-of-ways, drainage ditches, utility ROWS)

A 2m class A walk way sided by grass planting. Benches or pick nic tables. \$25K already budgeted. Other areas to be considered were proposed: 1. Mitchell/Pottle water line easement, 2. Kelland and Churchill Corner (not much resident use, a lot of ATV traffic) 3. Hunt Street Pole line 4. Churchill Street, one side.

3. Clean-up Illegal Dump sites/signage (with EC & HWL)

Ongoing proposal and presentation to town planned.

Signage to be implemented for Brush tipping site for 2014.

4. Annual Town Clean up
5. Walking Trail Connectivity Project. - **Town Planner and Technologist working with Grand River Snowmobile Club and HWL to make permanent trail plan.**
6. Monitor Emergency Response Plan Revision (2014) – purchase AED for Town Hall

10. FINANCE, ADMINISTRATION AND POLICY-Deputy Mayor Cora Hamel-Pardy

It was moved by Deputy Mayor Hamel-Pardy seconded by Councillor Compton Hobbs to approve the Finance, Administration and Policy Committee Report dated April 14th.

The Finance, Administration and Policy Committee met on April 14th at 4:45 PM. Committee discussed the Manager's report which included the new application that will allow seniors who have reached the age of 65 to apply for a discount. Committee also discussed donation requests, policies and information items.

Councillor Tobin referred to the Tipping Fees Policy and said this was originally brought to Municipal Services and was structured to capture out of town waste and generate revenue as we are getting to the end of the life of the landfill.

Councillor Chubbs said the lifespan of the landfill is currently being examined by BAE NewPlan in the Landfill Study and it would be premature to discuss at this point.

Finance, Administration & Policy Committee Minutes
April 14, 2014

Present: Chair/Deputy Mayor Cora Hamel-Parry, Mayor Jamie Snook, Councillor Bert Pomeroy, Town Clerk Hayward Broomfield, Supervisor of Taxation and Assessment Edna Webber and Confidential Secretary Kathy Eddy

1. Meeting called to order **at 4:45 PM**
2. Review of Previous Minutes and Action Items
3. Manager's Reports
 - d. *Supervisor of Taxation & Assessment*

A new application was presented that will allow seniors who have reached the age of 65 to apply for a discount. A revised threshold allows for a 25% discount for those that have a combined household income of more than \$50,000. This will be for the 2014 tax year only as an attempt at bridging in the full increase next year.
 - e. *Town Clerk*
4. Discussion/New Business
 - Property Insurance Claim-***Defer. Applicant would like to present to Council.***
 - Donations Policy-***Needs to be reformatted.***
 - Council Travel Policy-***Currently Policy F0017. Reword #3, remove #4 and add section on Private Accommodations.***
 - JW Report Implementation-***Council to discuss further.***

- Expo Labrador Liquor License Application-***Committee recommends to approve as in previous years.***
- Protection of Privacy-***Wait for a request from the Privacy Commissioner.***
- Sale of Lot 1 (West of Hefler)-***To be discussed at Committee of the Whole.***
- Home Based Business Request for Refund-***Edna to check what was billed and proceed from there.***
- Tipping Fees Policy-***Recommendation to adopt new fees.***
- Promotional Items-***Defer for further information and 3 quotes.***
- Informational Items
 - o Tax Revenue 2014
 - o MNL Symposium Gander-***Mayor Snook indicated he may attend depending on his schedule.***
 - o Change the “Credit Card Surcharge” to “Convenience Fee”.

5. Recommendations

a. *Tipping Fees-Committee recommends Council adopt the Landfill Commercial Tipping Fees; Policy F0025 attached. Moved by Deputy Mayor Hamel Pardy and seconded by Councillor Tobin. Motion carried.*

b. Motion # 11-07-FA2014-04-01

*Be it Resolved that the Town Council of the Town of Happy Valley-Goose Bay approve the payment of **One Hundred Twenty-Six Thousand Three Hundred Eighty Three Dollars and Seventy Cents (\$126,383.70)**, Cheque Number 997815 from the Wastewater Treatment Bank Account to Colby Management Ltd for Progress Claim No 16 for the Wastewater Treatment Plant, CP2 Buildings. Moved by Deputy Mayor Hamel-Pardy and seconded by Councillor Tobin. Motion carried.*

c. Motion # 11-07-FA2014-04-02

*Be it Resolved that the Town Council of the Town of Happy Valley-Goose Bay approve the payment of **Nine Hundred Sixty Three Dollars and Thirty Three Cents (\$963.33)**,*

Cheque Number 997816 from the Wastewater Treatment Bank Account to Stewart McKelvey for invoice Number 90363716. Moved by Deputy Mayor Hamel-Pardey and seconded by Councillor Tobin. Motion carried.

d. Motion # 11-07-FA2014-04-03

*Be it Resolved that the Town Council of the Town of Happy Valley-Goose Bay approve the payment of **Thirty Thousand Seven Hundred Fifteen Dollars and Fifty One Cents (\$30,715.51)**, Cheque Number 998168 from the Wastewater Treatment Bank Account to Bae Newplan Group Limited for invoice Number 1118595. Moved by Deputy Mayor Hamel-Pardey and seconded by Councillor Tobin. Motion carried.*

e. Policy A0030 Official Town Council Minutes

Committee recommends Council adopt the “Official Town Council Minutes”: Policy A0030 attached. Moved by Deputy Mayor Hamel-Pardey and seconded by Councillor Pomeroy. Motion carried.

Councillor Pomeroy said the minutes will not include any personal information.

f. 2014-2017 MYCW Program

At the 5th Town Council Meeting held on January 2, 2014, Council approved the Multi-Year Capital Work priorities and application for funding. April 1, 2014, the Province approved five million dollars as their contribution of the 70/30 program for a total program cost of \$7.5 million. This has enabled the Town to adjust and enhance some of their priorities as set out through this program.

It is recommended that Council approve the 2014 – 2017 Multi-Year Capital Work projects in the following sequence and associated costs;

Projects for 2014:

Priority 1 – Phase II Wellness Centre, Town Contribution \$45,000

Priority 2 – Consultant Report on Town’s Building Infrastructure, Town Contribution \$31,680

Priority 3 – Water/Sewer Upgrades, Town Contribution \$141,570

Priority 4 – Splash Pad/Kinsmen Park Upgrades, Town Contribution \$61,600

Priority 4.1 – Upgrades to Kinsmen Park Parking lot/improvements to bike trail, Town Contribution \$72,000

For a total Town contribution of \$351,750 on the projected total Multi-Year Capital Works projects cost for 2014 of \$1,172,500.

Projects for 2015:

- Priority 4.2 – Recommendations from Studies, Town Contribution \$386,641
- Priority 5 – Trail Study, Upgrade repairs and granular, Town Contribution \$34,650
- Priority 6 – Road Resurfacing, Town Contribution \$318,451
- Priority 7 – Fire Protection Study and Fire Hall Extension, Town Contribution \$224,070

For a total Town contribution of \$963,812 on the projected total Multi-Year Capital Works projects cost for 2015 of \$3,212,707.

Projects for 2016:

- Priority 8 – Municipal Depot Extension, Town Contribution \$379,500
- Priority 9 – Outdoor Recreation enhancements, Town Contribution \$135,178
- Priority 10 – Enhancements to EJ Broomfield Arena, Town Contribution \$419,760

For a total Town contribution of \$934,438 on the projected total Multi-Year Capital Works projects cost for 2016 of \$3,114,793. Moved by Deputy Mayor Hamel-Parry and seconded by Councillor Pomeroy. Motion carried.

g. MYCW Transfer of Funds and Appointment of Engineering Services

In the Town of Happy Valley-Goose Bay 2014 budget, the amount of \$418,570 was allocated for the Multi-Year Capital Work program of which \$351,750 was determined to be utilized through the revised costing. This leaves \$66,820 that can be used elsewhere.

An opportunity to have the Kinsmen Park parking lot paved early this summer has arisen at no cost to the town. However, work would be required to grub, level the land, and prepare for asphalt through grading, compaction and aggregate. This work would expand the current parking lot for up to 40 stalls.

It is recommended that Council approve the transfer of funds from the Multi-Year Capital Works budget in the amount of \$66,820 to be utilized for the work required to prepare the Kinsmen Park parking lot for expansion and paving.

Furthermore, it is recommended that Council approve the appointment of CBCL to engineer the design and oversee the parking lot project. Moved by Deputy Mayor Hamel-Parry and seconded by Councillor Compton Hobbs. Motion carried.

6. Date of Next Meeting TBA

7. Adjournment **at 7:00 PM**

MONTHLY ACTION REPORT

1.	Provide a report for C of W reflecting how many have availed of the discount, total value and how many are seniors.	Responsible: Edna Status:
2.	Provide a briefing note and recommendation on all properties that are considered to be write offs/bad debts.	Responsible: Hayward Status:

Councillor Chubbs asked if there is enough time to get an RFP from anyone else. Town Manager advised there is not enough time to go through the RFP process for work to start in June and we have used the services of CBCL in the past. Councillor Chubbs asked if other companies have provided other services. Town Manager responded that the Town has used various companies in the past through RFP's. He added that CBCL provided their services for street work in the past as well.

11. APPROVAL OF CHEQUES

It was moved by Councillor Tobin seconded by Councillor Michelin to approve the cheques in the amount of \$437,150.72 Motion carried.

Chq#	Payee	Amount	Description	Good Standing
22476	Canadian Union of Public Employees	\$2,146.08	Payroll Deductions	✓
22477	Receiver General (Taxes)	\$35,972.45	Payroll Deductions	✓
22479	Bell Mobility Inc.	\$1,864.25	Monthly Bill March 2014	✓
22482	Nfld. & Lab. Hydro	\$18,068.61	Monthly Bill March 2014	✓
22484	Valero Energy	\$7,224.66	Diesel for Town Depot	✓
22485	Canadian Cancer Society	\$5,000.00	Donation for Hope Air	✓
22488	Bell Aliant	\$2,803.51	Monthly Bill March 2014	✓
22495	Morneau Shepell	\$3,587.70	Professional Fees	✓
22496	Nfld. & Lab. Hydro	\$2,213.23	Monthly Bill April 2014	✓
22497	NL & Lab Assoc of Fire Services	\$1,618.05	Firefighter Insurance	✓
22503	Valero Energy Inc.	\$18,192.66	Regular Gas & Diesel for Town Depot/Diesel for Dump/	✓

22511	Brenntag Canada	\$9,054.09	Lime/Alum, Sulphate	✓
22513	VOID	VOID	VOID	✓
22514	Combined Councils of Labrador	\$3,776.00	2014 Membership	✓
22517	Enviro-Safe Fuel Systems	\$916.93	Cylinder Rental	✓
22518	Flotech Enterprises	\$5,339.25	Water Meters	✓
22519	Goose Sales & Services	\$1,522.84	Various Materials/Supplies	✓
22520	Goose Bay Wholesalers	\$3,462.67	Various Materials/Supplies	✓
22521	Goose Bay Motors	\$703.57	Oil Caps/Light Lence/Power Line/Fan Belts	✓
22522	Goose Bay Auto Parts	\$876.70	Various Materials/Supplies	✓
22523	Heavy Equip	\$795.72	Various Materials/Supplies	✓
22524	Knightbridge Robertson Surette	\$1,403.63	Expenses related to search for Director of Engineering	✓
22526	Labrador Specialty Services	\$723.02	Various Supplies/Materials	✓
22528	Labrador Office Essentials	\$838.55	Various Supplies/Materials	✓
22529	Madsen Construction	\$631.78	Axle Seal Kit	✓
22530	Mark's Work Wearhouse	\$635.10	T-shirts/Delivery Charges	✓
22531	Maxxam Analytics	\$614.61	Samples	✓
22532	Mokami Travel Service	\$16,867.83	Various Travel	✓
22534	Municipal Assessment Agency	\$31,066.00	Second Quarter for Assessment Fees	✓
22535	VOID	VOID	VOID	✓
22537	Newcap Broadcasting	\$515.28	Boil Water Advisory April 4-7, 2014	✓
22538	Nfld. & Lab. Hydro	\$7,510.34	Monthly Billing April 2014	✓
22540	Nor-Lab Limited	\$840.00	Coffee	✓
22541	Nortrax	\$2,101.74	Hydraulic Valve Parts	✓
22542	Notre Dame Agencies	\$871.74	Various Supplies	✓
22543	Orkin Canada	\$819.82	Washroom Care	✓
22545	Personal Touch Engraving	\$566.31	Engraving	✓
22547	Pitney Works	\$1,772.96	Billing for Postage Meter	✓
22548	Provincial Airlines	\$959.67	Medical Travel/Freight Charges	✓
22549	Royal Bank Visa	\$1,007.70	Monthly Billing March 4 – April 3, 2014	✓
22551	Serco Facilities	\$900.30	Rental of Bucket Truck	✓
22552	Slippers and Things	\$1,909.70	Carvings	✓
22553	SMS Equipment	\$581.52	Cutting Edges	✓
22554	Jamie Snook	\$934.16	PerDiem for AGM February 19-24, 2014	✓
22557	Terry's Tents & Shoe Repair	\$534.44	Repair to Zipper/Sewing Logo's on T-Shirts	✓
22560	Toromont Cat	\$1,919.02	Cutting Edges/Hydraulic Hose	✓
22561	Transcontinental Media	\$1,987.55	Community Awards/Request for Proposals/Tipping Fees/Schedule of Taxes & Rates/Municipal Tax Rate/2014 Service Fees/Assessment Review	✓
22562	Troy Life & Fire Safety	\$1,073.50	Booster	✓
22563	Valley Business Equipment	\$3,181.58	Copy Cost/Banners	✓
22564	Valley Rentals & Sales	\$1,588.84	Various Supplies	✓
22566	Receiver General(Taxes)	\$41,217.69	Payroll Deductions	✓

22567	VOID	VOID	VOID	✓
22568	Paquin Entertainment	\$11,300.00	June 14, 2014 Showing	✓
22569	Desjardins Financial	\$58,517.97	Payroll Deductions	✓
22571	EMCO	\$932.25	Metal Locator	✓
22572	Goose Sales & Services	\$605.45	Hot Water Tank/Filters	✓
22576	Mediation Development	\$1,111.07	Professional Fees Dec 12/13	✓
22578	Mokami Travel	\$3,123.88	Travel for FCM	✓
22580	Nfld. & Lab. Hydro	\$1,450.67	Monthly Billing April 2014	✓
22583	Safety Source	\$1,333.40	NFPA Test Kit	✓
22584	Transcontinental Media	\$724.05	Ads in Horizons/Landfill	✓
22585	Trio Benefits	\$21,894.14	Employee Benefits March 2014	✓
22586	Valero Energy	\$8,622.13	Diesel for Town Depot	✓
22591	Canadian Union of Public Employees	\$2,118.91	Payroll Deductions	✓
22596	Hickey Construction	\$38,385.00	Garbage Contract April 2014	✓
22604	VOID	VOID	VOID	✓
22605	CBCL Limited	\$881.40	Infrastructure Project	✓
22606	Churchill Construction	\$13,186.30	Mechanics Lien Holdback	✓
22607	E.C. Boone Ltd.	\$ 44,094.91	Arena Digital Sign	✓
	TOTAL:	\$437,150.72		

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Mayor Snook said he was pleased to see the addition of the column indicating “Good Standing” on the cheque list. He also said that cheque # 22554 should be removed from the list as he did not accept the cheque. Councillor Pomeroy questioned cheque # 22543 payable to Orkin and whether these services were prior to the RFP for pest/rodent control and janitorial. Town Manager said yes and that the RFP is now closed and a recommendation will go to the next FA& P Committee meeting. Councillor Compton Hobbs asked if there is any breakdown of the supplies purchased from Goose Bay Wholesalers and Deputy Mayor Hamel-Pardy said yes the invoices are attached with details of the purchase. Councillor Pomeroy queried cheque #22568 and Councillor Compton Hobbs said this is a 50% deposit towards the Toopy and Binoo Show.

12. COUNCILLORS FORUM

Councillor Tobin abstained from Councillors Forum.

Councillor Pomeroy said it is good to see a crowd here tonight and to reiterate that we have been listening to people throughout the community with respect to elimination of the 75% discount and implementation of the new discount structure for all residents. He said it is unfortunate some personalities came up here today implying conflict of interest. He said we all signed disclosure statements and he is not aware of any conflict of interest around this table.

Councillor Chubbs expressed the same sentiments as Councillor Pomeroy. He said there was a good crowd here today, but we all have to concentrate on all the other good work we are planning on doing while we are in office. He said this is one segment of our population and not the largest segment. He said we have a lot of support in the community in a lot of other things that we are

doing including the equalization of the mil rate across all income levels. He said it is unfortunate that we don't see many of them here, but Mr. Learning was one and he is sure there are many more out there. Councillor Chubbs said we need to concentrate on the MYCW program and some of the opportunities we have before us this summer and try to improve the look and efficiency of our community.

Councillor Compton Hobbs announced that June is Recreation month. She said she thought the last meeting with the motion on new discounts would change attitudes a little, but it is obvious from the 1000 plus letters that people are still quite upset. She said she is still not 100% comfortable and she thinks Council needs to look at this again in December, that it still needs further discussion down the road.

Deputy Mayor Hamel-Pardy said we will be starting the next budget process long before December. She said Rochelle Paine will be hosting a fundraiser for Special Olympics on May 3rd at 11:00 AM and encouraged all to participate. She also encouraged everyone to attend "Clara's Big Ride" at CONA on Wednesday at Noon. Deputy Mayor Hamel-Pardy said she is sad to hear Wayne Wall is leaving as it will be a significant loss to the Town.

Mayor Snook thanked Council for coming out to the various proclamations and ceremonial events. He asked for a copy of the Proclamation for Recreation month. He said that on May 9th 5 Wing will be recognizing National Day of Honour on the Base. Mayor Snook said that since the last meeting 32 property owners have been in and availed of the discount; showing the Relief Application is working as he thought it would. Mayor Snook said we have 3 ½ years to focus on other things in our mandate; we've had positive news from the Province on MYCW and good news on the Wellness Centre. He added we have lots of work to do and we will focus to make sure it is all done efficiently and as we have envisioned. He said he is looking forward to seeing the Town modernized and seeing the results of our work.

There being no further business the meeting adjourned at 7:30PM

MAYOR JAMIE SNOOK

TOWN CLERK HAYWARD BROOMFIELD