

The 30<sup>th</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay was held on April 26, 2011 at 5:00 PM and called to order by Mayor Abbass.

Present:

Mayor Leo Abbass

Councillor Shawn Crann

Councillor Bill Mackey

Councillor Arlene Michelin

Councillor Brenda Way

Town Manager Wyman Jacque

Town Clerk Hayward Broomfield

Recording Secretary Kathy Eddy

Regrets:

Deputy Mayor George Andrews (out of Town)

Councillor Lidija Chubbs

Director Economic Development Karen Wheeler (out of Town)

Mayor Abbass signed the following proclamations:

**1. a) PROCLAMATION-Salvation Army Month**

- WHEREAS: THE SALVATION ARMY is renowned for its religious and humanitarian endeavours throughout the world, and,
- WHEREAS: The Town of Happy Valley-Goose Bay, NL gratefully acknowledges the exemplary work of THE SALVATION ARMY on behalf of its citizens over many years; and,
- WHEREAS: this work is sustained by public contribution in support of THE NATIONAL RED SHIELD APPEAL;
- THEREFORE: be it resolved that I, Mayor Leo Abbass, Mayor of the Town of Happy Valley-Goose Bay, do hereby proclaim May 1-31, 2011 to be THE SALVATION ARMY MONTH in grateful appreciation of their invaluable service to our community and for their inspirational presence through which they enrich all of our lives.

IN WITNESS WHEREOF, I have set my hand and caused the seal of the Town of Happy Valley-Goose Bay be affixed this 26<sup>th</sup> day of April 2011.

**b) PROCLAMATION-Mental Health Week**

The Happy Valley-Goose Bay Mental Health Committee is comprised of interested persons working together to promote, enhance and maintain mental wellness within the community and during the week of May 1-7 will participate in awareness building activities to promote and increase public awareness of mental health issues and resources within the community.

It is hereby proclaimed that the week of May 1-7 is Mental Health Week. Dated at Happy valley-Goose Bay this 26<sup>th</sup> day of April 2011.

**2. DELEGATIONS****a) Clarice Rudkowski**

Ms. Rudkowski distributed copies of “An assessment of changes to the local ecology due to the development of the Upper Churchill Hydroelectric Power Development” prepared by H.T. (Ted) Blake. This document is available at [www.ceaa.gc.ca](http://www.ceaa.gc.ca) document #931.

Ms. Rudkowski asked for an update on the Sewer Treatment Plant. Town Manager Wyman Jacque advised her that the contribution agreement has been signed by both the Federal and Provincial Government and all the necessary permits have been identified. He advised that construction is expected to start approximately four weeks after the award date of May 29<sup>th</sup>.

Ms. Rudkowski referred to the Lower Churchill panel hearings and questioned the Town’s position with respect to Lower Churchill. She suggested that the public should have been invited to give their comments to the Town before the presentation was prepared.

**b) Eldred Davis**

Mr. Davis asked Council if the Town will be repairing any damage done to Hamilton River Road and the properties along Hamilton River Road when the construction of the sewer main begins. Town Manager Wyman Jacque advised that the

construction of the force main is meant for the south side of Hamilton River Road, however, any areas torn up will be repaired. Mr. Davis stated that the Grand River Keeper suggested an alternate route with less digging in developed areas, but it was not considered.

Mr. Davis also commented on the condition of Birch Island Creek and the erosion of the bank behind Hillcrest Road and suggested that clean up and repair of these two areas would be inexpensive but the benefits would be great.

**3. ADOPTION OF THE AGENDA OF THE 30<sup>TH</sup> MEETING**

It was moved by Councillor Mackey seconded by Councillor Michelin to adopt the agenda of the 30<sup>th</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**4. ADOPTION OF THE MINUTES OF THE 29<sup>TH</sup> MEETING**

It was moved by Councillor Mackey seconded by Councillor Crann to approve the adoption of the minutes of the 29<sup>th</sup> meeting of the Town Council of the Town of Happy Valley-Goose Bay. Motion carried unanimously.

**5. ACTION REPORT**

- a) Mayor Abbass queried item 4 a) of the 29<sup>th</sup> meeting as to whether all parties had signed the collective agreement. Town Manager informed that the agreement has now been signed by all parties with a copy on file, one given to CUPE Local 2019 and one given to CUPE Representative, Ed White.

**6. CORRESPONDENCE**

There were 2 Incoming and 2 outgoing letters in the Council Package.

Councillor Mackey queried Outgoing letters 1 and 2 to confirm that this letter is to issue a permit once the conditions in the letter are met.

**7. MUNICIPAL SERVICES COMMITTEE-Councillor Bill Mackey**

It was moved by Councillor Mackey seconded by Councillor Michelin to approve the Municipal Services Committee Report with item #3 being referred back to committee and item #12 being voted on separately. Motion carried unanimously.

**1. Land Application- Hunting and Fishing Association**

The Town has received a crown land application from the Labrador Hunting & Fishing Association for a parcel of land on the North West River Highway adjacent to the Gosling Park area to be used for a shooting range. Committee recommends Council approve the request subject to all the applicable approvals from Government Agencies.

**2. Land Application- Lorraine Hagerty**

The Town has received a request from Lorraine Hagerty to have her crown land application which is currently located in the potential water protection area approved. Mrs. Hagerty's application is currently on hold pending the removal of the PWPA buffer which is part of the Town plan amendments. Committee recommends Council deny the request until the Town plan amendment process is completed.

**3. Land Application and Access Road-White Bear Construction**

The Town has received a request from White Bear Construction for a parcel of land located adjacent to his existing properties that are located on Hamilton River Road. In addition, he is requesting access from Kelland Drive. Committee recommends Council deny the request due to the following reason; a) the Town's Trunk sewer line in this location does not have adequate bury to accommodate heavy commercial traffic. **REFER BACK TO COMMITTEE.**

**4. Request to Purchase Town Land-Eddie Bright**

The Town has received request from Eddie Bright to purchase a portion of Town owned land adjacent to 1

Edmunds Crescent for the purpose of squaring up his property and the construction of a detached garage. Committee recommends Council approve the request and sell the proposed parcel at market value.

5. **Land Application-Holly Snook**

The Town has received a request from Holly Snook for crown land located east of South Branch Road to be used for a cottage. Committee recommends Council approve the request.

6. **Land Application-Joy Williams**

The Town has received a request from Joy Williams for three lots of designated Agricultural land located on Mudlkae Road to be used for agriculture. Committee recommends Council approve the request.

7. **Land Application-Lemuel Seaward**

The Town has received a request from Lemuel Seaward for a parcel of crown land located on the Grand Lake Road to be used for agriculture. Committee recommends to defer this item until the Town Clerk speaks with Municipal Affairs.

8. **Request to Purchase Town Land-Charlez Parrott**

The Town has received a request from Charlez Parrott to purchase a parcel of Town land located on Mealy Mountain Road to be used for a residential home. Committee recommends Council deny the request due to maintaining an adequate right of way to access Town land.

9. **Home Based Business-Steve Brown**

The Town has received a request from Steve Brown to operate a home based business at his residential property located at 44 Saunders Street to offer landscaping (excavating) services to the general public. Committee recommends Council approve the request subject to the following conditions; a) the request be advertised for public input, b) storage of materials not permitted on site and c) if the use changes then the applicant must reapply to the Town Council for approval.

10. **Home Based Business-Trina Coles**

The Town has received a request from Trina Coles to operate a home based business from her residential property located at 16 Michelin Street to offer photography services to the general public. Committee recommends Council approve the request subject to the following

conditions; a) the request be advertised for public input, b) storage of materials not permitted on site and c) if the use changes then the applicant must reapply to the Town Council for approval.

11. **Home based Business-Thomas Sheppard**

The Town has received a request from Thomas Sheppard to operate a home based business at his residential property located at 20 Winsor Drive to sell and install storage systems to the general public. Committee recommends Council approve the request subject to the following conditions; a) the request be advertised for public input, b) storage of materials not permitted on site and c) if the use changes then the applicant must reapply to the Town Council for approval.

12. **Home Based Business-Peter Cabot**

The Town has received a request from Peter Cabot to operate a home based business at his residential property located at 5 Cartwright Crescent to offer tire changing/repair to the general public. Committee recommends approval subject to agreement to be drafted and reviewed by the Town Council.

A document was presented to Council asking them to approve a temporary permit subject to certain conditions so that the applicant can avail of funding opportunities to enable the construction of a commercial building on Burnwood Drive.

Mayor Abbass passed the gavel to Councillor Crann and stated that he supports this request as the applicant is creating commercial business in town and the permit is only on a temporary basis and there is a strict set of rules to be adhered to.

For: Abbass, Crann, Michelin and Way  
Against: Mackey  
Motion carried.

13. **Quarry Permit-Hickey Construction**

The Town has received a request from Hickey Construction to operate a topsoil quarry located on the Groves Point Access Road. Committee recommends Council approve the request.

14. **Street Name Request**

Enclosed in Council package is a list of street names passed at the 24<sup>th</sup> council meeting and a request from Jennifer Heffer Elson to add the name Elson Avenue to the list. Committee recommends Council approve the request.

15. **Info Item-Permit to Operate a Water Distribution System**

16. **Info Item-Town Plan Amendments**

17. **Land Application-Labrador Coatings**

The Town has received a request from Labrador Coatings to be used for construction of new homes located on Saunders Street and Elizabeth Avenue. Committee recommends Council deny the request for the following reason; a) the proposed parcels form part of the Town natural drainage system.

18. **Environmental Services Report**

Enclosed in Council package is the Environmental Services Report from March 21 to April 19, 2011.

19. **Municipal Enforcement Monthly Report**

Enclosed in Council package is the Municipal Enforcement Report for March 15 to April 15, 2011.

20. **Fire Department Monthly Report**

Enclosed in Council package is the Fire Department Report for March 2011

8. **PARKS AND RECREATION COMMITTEE-Councillor Arlene Michelin**

It was moved by Councillor Michelin seconded by Councillor Mackey to approve the Parks and Recreation Committee Report as presented. Motion carried unanimously.

1. **Parks and Recreation Committee Report**

Enclosed in Council Package is the Parks & Recreation Monthly Report for the period March 15-April 19, 2011.

2. **Upcoming at the Arena**

1. Operator training for the new refrigeration plant and new controller system will take place on April 20-21, 2011. Session scheduled by Craig Manser, CIMCO.

2. Minor soccer starts on Monday, May 2<sup>nd</sup>.
3. Provincial pee wee, minor hockey tournament takes place on April 24-27, 2011.
4. April 27, 2011 ice removal will begin and floor goes down.

3. **Meetings attended during reporting period**

1. March 16 - Manager of Tim Hortons - at Tim Hortons - RE: Minor softball sponsorship and town "pick up"
2. March 17 - 10 am - Nunatsiavut Building - RE: Meeting with North Coast Recreation directors
3. March 17 - 12 pm - Arena - RE: Community Awards Committee
4. March 18 - 3 pm - The Labradorian - RE: Community Awards Info
5. March 21 - Town Office - RE: Emergency Planning Session
6. March 24, 9 am CLEDB Office, RE: Acoa Info
7. March 28, Arena, Teleconference RE: Acoa info with CBCL
8. April 1-2, St. John's, RE: Recreation Newfoundland & Labrador Meetings
9. April 5, 12 pm, Arena, RE: Community Awards
10. April 6, 9 am, Public Health Building, RE: Helmet Initiative
11. April 7, 1 pm – teleconference – Fireworks info
12. April 19, 12 pm Arena – Community Awards

4. **Upcoming**

1. Glenn Pittman, Gaden Combden, and Mike Sheppard are currently completing the playground inspection and safety course, on line theory session and with travel to Halifax, April 27-29, to complete the two day practical session courtesy of Human Resources, Labour and Employment.

Two more applications, one for a two day recreation management training and one for a three day, pesticide applicator safety training which two employees would attend have been submitted and hopefully will be approved shortly.

2. Three proposals for funding were recently approved:
  - a) \$8,600.00 for the Mud Lake trail development, province
  - b) \$3,000.00 for Robert's Road Playground, Province
  - c) \$3,000.00 for Mud Lake Trail, Nalcor, Corporate sponsorship for Conservation Corp (4 workers on Mud Lake Trail development).

5. **Around the Corner**

1. Summer Rec
2. SWASP workers (beautification project??)
3. Jump on capital works project/spending
4. Arena upgrades as per budget

9. **ECONOMIC DEVELOPMENT COMMITTEE-Councillor Brenda Way**

It was moved by Councillor Way seconded by Councillor Crann to approve the Economic Development Committee Report with item #1 being referred to Finance & Administration Committee. Motion carried unanimously.

1. **Municipal Matching Grant**

Committee recommends that the funds for the Municipal Matching Grant be forwarded to the Central Labrador Economic Development Board so that the additional funding from ACOA can be accessed. **Refer to F & A**

2. **BlueDrop Performance Learning**

Committee recommends that the Town provide this e-learning training option to any staff or Council that wishes to do so. It is free of charge and provides an opportunity for self advancement.

**3. Provincial Minerals Strategy****4. Canadian Institute of Planners Annual Conference**

The Canadian Institute of Planners annual conference is being held in St. John's July 10-13, 2011.

**5. Info Item-Lower Churchill Panel Hearings****6. Info Item-Poverty Reduction "What We Heard"****7. Info Item-Meetings and Updates****8. Expo Labrador**

Expo Labrador will be taking place June 26-29 and they have inquired if the Town will be sponsoring any events this year.

**10. FINANCE AND ADMINISTRATION COMMITTEE-  
Councillor Shawn Crann**

It was moved by Councillor Crann seconded by Councillor Mackey to approve the Finance and Administration Committee Report.

**1. Sewer Billing for Meter Clients**

Committee recommends Council follow the current Policy F0001 and invoice metered clients for the sewage portion. Furthermore, Hotels be classified in the Rate Groups under Institutional.

**2. Per Diem Rates**

Committee recommends Town of Happy Valley-Goose Bay Travel Rates be paid as per the form attached and if an employee returns before 12:00 PM, then lunch is not to be included and if they return before 6:00 PM then supper is not to be included.

**3. Request from Labrador Coatings**

Committee recommends Council deny the request to pay by post dated cheques and pay the full amount of \$51,420.00 upon closing of this transaction.

**4. Request from Client #117333**

Committee recommends Council deny the request to forgive the interest charges as per Town Policy.

**5. Request from Client #110596**

Committee recommends Council accept the request to cancel invoice #20129259 and write off the amount of \$112.57 plus interest charged.

**6. Request-Special Physical Equipment Committee for Seniors**

Committee recommends Council donate \$250.00 to the SPECS.

**7. Signing Authorization for Town Council with the Government of Canada**

Be it resolved that Mayor Leo Abbass, Deputy Mayor George Andrews, Town Manager Wyman Jacque and Town Clerk Hayward Broomfield are hereby authorized to represent the Town Council of Happy Valley-Goose Bay, Business #107466328, when conducting business with the Government of Canada. Further, be it resolved that the Directors of the Town Council of Happy Valley-Goose Bay shall be Mayor Leo Abbass and Deputy Mayor George Andrews.

**8. Asbestos Report Invitation**

It is recommended that Council award the Asbestos Removal Project to CBCL.

**9. Info Item-NL Environmental Awards****10. Info Item-Household Hazardous Waste Day****11. Town of Happy Valley-Goose Bay Travel Claim Form**

Committee recommends Council approve the attached Travel Claim Form.

**12. Info Item-Municipal Awareness Day****13. Info Item-Capital Assets Purchase****14. Info Item-Town Suite Accounting Program**

It was moved by Councillor Crann seconded by Councillor Michelin that Council cover the cost of the lighting on the gateway pillars at the cemetery at an approximate amount of \$20.00 per month. Motion carried unanimously.

**11. APPROVAL OF CHEQUES**

It was moved by Councillor Crann seconded by Councillor Mackey to approve the cheques in the amount of \$196,760.84. Motion carried unanimously.

CK #	Pay to	CK AMT	DESCRIPTION
11825	Bowman/Barnes Distribution	3,402.12	Assorted Shop Supplies (R/M dept.)
11826	Cansel Survey Equipment Inc.	533.93	Autocad upgrade 2011
11829	El Greco	632.06	Premier Dunderdale's Visit
11830	Goose Bay Wholesalers Limited	1,005.64	Operating supplies (Recreation dept.)
11834	Labrador Motors Limited	532.97	Vehicle repair parts
11836	Melville Communications	751.45	Advertising in Labrador Life magazine
11841	Nortrax	1,066.98	Hub/adjuster/ring/fan belt
11842	Parts For Trucks	1,047.74	Filters
11846	Saunders Equipment Ltd.	2,208.79	Zamboni blades/mesh/goal protectors
11847	Speedy Glass (Labrador)	2,296.13	Tires/tire repairs
11852	Valley Rentals & Sales	526.05	Marker lights/hydraulic hose fittings/pressure gauge
11930	Gratec Limited	1,084.02	Assorted Mixer Parts
11957	Mishkuss Electric Ltd.	6,708.97	Install & Repair Lights (w/t plant/landfill/pumphouse)
12030	Desjardins Financial Security	40,751.77	Group Pension-March 2011
12032	Arvo McMillian	6,828.55	Public Consultation Meetings-April 4,2011
12033	Andrew Battcock	665.00	Emergency First Aid – Volunteer Firefighters
12042	Goose Bay Wholesalers Limited	1,937.24	Operating supplies
12043	Goose Sales & Services	1,523.31	Operating supplies
12044	Hamilton Systems & Sales Ltd.	638.45	Foot Valves
12048	Labradorian Printers Ltd.	2,265.75	8 ½ x 11 white paper/overtime slips/receipt books
12050	NL & Lab Association of Fire Services	512.57	National Fire codes
12052	Paint Shop	686.23	Pipe/tank paint (w/t plant)
12054	Speedy Glass (Labrador)	2,602.14	Repair loader tire/4 rims
12056	Toromont Cat	880.32	Cutting edges
12057	Transcontinental Media	898.75	Ads-tax rates/public briefing/public meeting/plumber
12059	United Rentals Canada Inc.	322.93	Pump/hose rental
12061	NL News Now Inc.	141.25	Media Monitoring- March 2011

12075	Switch Electrical Inc.	111,632.47	Upgrades to E.J. Broomfield Memorial Arena
12076	National Shoe	1,248.71	Jackets/vests
12077	Western Pump Services	1,428.55	Level Regulator Floats
	<b>TOTAL</b>	<b>\$196,760.84</b>	

## 12. COUNCILLORS FORUM

### **Councillor Mackey**

Councillor Mackey opened Councillors Forum by stating his concern about the high cost of air travel to get out of Labrador. He feels we are being gouged by the airlines and suggested we invite the local representatives to meet with Council to discuss this concern.

### **Councillor Crann**

Councillor Crann passed along thanks to the Road Maintenance staff for assisting with the water issue in the cemetery last week. Councillor Crann commented on the Provincial Pee Wee hockey tournament and despite the fact that not all invited teams were able to attend, the tournament was very successful and there was some great hockey played.

### **Councillor Michelin**

Councillor Michelin reminded everyone that the Community Awards are happening this weekend and encouraged everyone to attend. Councillor Michelin commended the Town staff for keeping the water issue under control and for all the extra hours they put in. Councillor Michelin suggested we send a letter to the Department of Transportation regarding the stop sign at the intersection of Hamilton River Road and the Trans Labrador Highway, asking that it be secured permanently as it is currently laid inside a container. Councillor Michelin advised that through the monthly meetings with the RCMP they are addressing the need for 24 hour policing services. Councillor Michelin advised that the ice at the arena will soon be taken up and the soccer season and summer recreation will start soon. Councillor Michelin offered thanks and congratulations to Clayton Mclean who will be retiring this month after 22 years of service. Councillor Michelin advised that there is a beautification committee being formed and any ideas from the public are

greatly appreciated. Councillor Michelin closed by suggesting a Message Manager System be considered for the Town Office due to the large volume of calls.

**Councillor Way**

Councillor Way acknowledged the importance of volunteers in our community. Councillor Way commented on the amount of garbage that accumulates in town over the winter and that we need to be more responsible in keeping our town clean. She suggested education and campaigning to encourage residents to get involved.

**Mayor Abbass**

Mayor Abbass commented on the deterioration of Hamilton River Road and suggested we write a letter to the Department of Transportation to get it addressed. Mayor Abbass advised that there are several properties in town that need to be cleaned up and we as a Council need to take action. Mayor Abbass closed by offering congratulations to the Community Awards committee for reviving the almost dissolved awards banquet and reiterated the importance of recognizing the volunteers in our community.

There being no further business the meeting adjourned at 6:15 PM

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MAYOR LEO ABBASS

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TOWN CLERK HAYWARD BROOMFIELD